

ADOPTED

**Arcata School District
BOARD OF TRUSTEES – SPECIAL BOARD MEETING MINUTES
Saturday, March 10, 2018
1435 BUTTERMILK LANE
ARCATA, CA 95521
(707) 822-0351**

BOARD MEMBERS:

- Jeffrey Schwartz, Board President – Present
- Prairie Moore, Board Clerk – Present
- Carrie Kelly – Present
- Suzanne Langford – Present
- Joe McKinzie – Present

Superintendent: David Lonn

Others Present: Debra Kingshill

- I. 3:00 PM BOARD OPEN SESSION – Location: Arcata School District Office**
I a. Roll Call - Completed
I b. Approval of the Agenda - Completed

Board President Schwartz opened the meeting at 3:00 pm, completed roll call, and asked for approval of the agenda.

Motion 1: Motion made to approve the agenda
By: Prairie Moore
Seconded: Carrie Kelly
Carried unanimously

II. PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no public comments on closed session items.

III. 3:02 PM BOARD ENTERED CLOSED SESSION - Location: Arcata School District Office

III a. With respect to every item of business to be discussed in closed session pursuant to Section 54957:

PUBLIC EMPLOYMENT

Superintendent: Written application screening results with Humboldt County Office of Education
Coordinator of Personnel Services, Debra Kingshill

The Board met in Closed Session from 3:02 to 5:03 pm.

- IV. 5:04 PM RETURN TO OPEN SESSION – GENERAL SESSION: CALL TO ORDER – Location:
Arcata School District Office**

ADOPTED

V. ANNOUNCEMENT OF ANY REPORTABLE ACTION TAKEN IN CLOSED SESSION

Board President Schwartz announced that there was one action taken by the Board:

- 1). Approval of securing five applicants to interview for the open Superintendent position, upon conclusion of Debra Kingshill's investigation to confirm with applicants. If the applicants who ranked in the top five as a result of the paper screening are not all available for an interview, the Board will consider the first alternate.

The vote in Closed Session was carried unanimously.

VI. ADJOURNMENT

Motion 2: **Motion made to adjourn the meeting at 5:05 pm**
By: Suzanne Langford
Seconded: Carrie Kelly
Carried unanimously



Clerk of the Arcata School District Board of Trustees

4|9|18

Date