

ADOPTED

Arcata School District
BOARD OF TRUSTEES – REGULAR BOARD MEETING MINUTES
Monday, February 13, 2017
1435 BUTTERMILK LANE
ARCATA, CA 95521
(707) 822-0351

BOARD MEMBERS:

- Carrie Levy - Present
- Prairie Moore – Present
- Rob Seltzner, Board Clerk – Present
- Jeffrey Schwartz – Present for Closed Session, Absent for Open Session
- Stacy Atkins-Salazar, Board President – Absent

Superintendent: Dr. Barbara Short

Administration: Lynda Yeoman, Victoria Parker

Others Present: Rea Erickson, Bettina Eipper, Brian Little, Carol Grimes, Greg Ennes, Angela Jones, Aaden Jones, Nicole Chase, Karen Purcell, Tom Abrahamsen, Nichole Serrano, Cindy Olsen, D.J. Becksted, Amy Crispin, Sarah Pennisi, Shawn Kingstrom, Stefan Hall, Peri Escarda, Julia Adams, Becky Gibson, Ann Youmans, Nicole Reis, Terry Desch, Inga Townsend, Jacqueline Stratton, Greg Carlson, Karissa Kinyon, Marla Camp, Cristal Ellis, Liz Jacobson, Annelise Ely, Lisa LaBolle, Dave LaBolle, Lorraine Tryon, Karen Peters, J. Hayes, Lucia Garza, Michael Stein, Jen DaParma,

I. 5:30 P.M. BOARD OPEN SESSION – Location: ARCATA SCHOOL DISTRICT OFFICE

I a. Roll Call – Completed.

I b. Approval of the Agenda – Completed.

Motion 1: Motion made to approve the agenda
By: Jeffrey Schwartz
Seconded: Carrie Levy
Carried

II. PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no public comments on closed session items.

III. CLOSED SESSION SCHEDULED FOR 5:35 P.M. – Location: ARCATA SCHOOL DISTRICT OFFICE

The Board met in closed session from 5:35 p.m. to 6:41 p.m.

IV. 6:44 P.M. OPEN SESSION – GENERAL SESSION: CALL TO ORDER – Location: SBMS MULTI-PURPOSE ROOM

V. ANNOUNCEMENT OF ANY REPORTABLE ACTION TAKEN IN CLOSED SESSION

Board Clerk Rob Seltzner reported that the Board President was absent, and that Board Member Jeffrey Schwartz attended Closed Session and left afterwards due to illness. Seltzner also stated that during Closed Session the Board voted to approve the non-reelection of three teachers, and that all those present (Schwartz, Moore, Levy, and Seltzner) had voted yes.

VI. STUDENT RECOGNITION

Sylenna Poe was presented with the Superintendent's Award by Dr. Short.

ADOPTED

VII. SPECIAL RECOGNITIONS

Superintendent Short recognized community member Nicole Chase, Membership Coordinator and Cooperative Community Fund Liaison of the North Coast Co-op, to highlight the significant funding distributed to the local community every year through the Fund, and to thank the Co-op for including the district in the 2016 awards (AES Garden and After-School Program). Dr. Short also recognized parent volunteers Dennis Kelson and Lucia Garza for their efforts as Co-Chairs of the English Learner Advisory Committee that formed in January 2016. The Superintendent then presented the National School Counseling Week Proclamation, and recognized AESD School Psychologist/Counselor Karen Purcell for her important contributions to the students of the district.

VIII. PUBLIC INPUT – GENERAL

A speaker expressed support for quickly resolving the teachers' contract for the benefit of the students. Other speakers expressed support for teachers. A question was raised about contacting the Board of Trustees. The Superintendent and Board explained the complaint procedure, outlined on the district website (www.arcataschooldistrict.org) (see *Uniform Complaint Procedures*). Superintendent Short stated that the first step is to write up the complaint and send to the Superintendent (via email or mail) so that she can respond, setting into place the complaint procedure timeline. Board Clerk Seltzner stated that normally the Board does not respond individually to emails or letters; Board members bring any emails/letters received to the Board President, who, as the point person, typically sends out the response on behalf of the Board. Board member Levy stated that Board members cannot talk to each other outside of Board meetings on any topic having to do with the district. It was also stated that Board member Moore is not yet listed on the district website; she can be reached at pmoore@arcatasd.org or in writing to the district office at 1435 Buttermilk Lane, Arcata CA 95521.

IX. GENERAL FUNCTION-CONSENT ITEMS (Approval with Single Motion)

IX a. Approval: Minutes:

1. January 9, 2017 – Regular Board Meeting
2. January 23, 2017 – Special Board Meeting

IX b. Approval: Warrants

IX c. Approval: New Hires:

1. Classified Employees - Nicholas Zafiratos (After School)

IX d. Adoption: Adoption of Board Policies: AR 5111.1; AR 3543

Motion 2: Motion made to approve the General Function-Consent Items

By: Carrie Levy

Seconded: Prairie Moore

Carried unanimously

X. INSTRUCTION

X a. Approval: Proposed 2017-18 District Calendar

The Superintendent reported that ideally the calendar would be finalized already as it is getting late in the year, but AETA and the district are still in negotiations. Board member Levy stated that families with children at the high school and primary schools are affected by two different school calendars, so it is important to align with the high school as best we can. Principal Yeoman expressed her opinion that a gradual transition to the high school calendar would be easiest for families, and that staff development done in a clump of days is more effective than on random days. Board members voiced their opinions on the various calendar choices, and recognized that ultimately the calendar would be determined through the negotiation process.

X b. Review/Approve: Final School Accountability Report Cards (SARC)

The Superintendent reported that there were no major changes from the draft SARCs in last month's Board packet to this month's final versions.

Motion 3: Motion made to accept and approve the final School Accountability Report Cards (SARC)

By: Carrie Levy

Seconded: Prairie Moore

ADOPTED

Carried unanimously

X c. Review: Reading Intervention

Principal Parker reported that their plan at AES is to ensure that their reading intervention program is very comprehensive, and reading supports all fit in. She said they are currently in limbo on making a decision as they are waiting for grievances to be completed. Principal Yeoman stated that at SBMS they have to really look at their ELA adoption and how it integrates into what they are doing. Some of the new ELA programs have intervention embedded within.

X d. Review: Highlights of Practice

Principal Parker reported that she and two teachers attended the CAASPP (California Assessment program) training at HCOE, and that AES teacher dedication is amazing. Principal Yeoman reported on the challenges of meeting the needs of a very broad spectrum of students in terms of their abilities. How does a teacher bridge the vast differences in abilities and supports at home to make sure all kids have access to reading material? The Superintendent stated that technological integration is one way to address this issue of differentiation, but that some parents have concerns regarding too much screen time for their children.

X e. Countywide InterDistrict Agreements

The Superintendent reported that there are almost 300 students who live in our district but attend school at other places (about 150 of these students go to charters, which are exempt from InterDistrict Agreements, and about 130 are at neighboring public schools), and we bring in about 120 students from neighboring public schools. Some districts in the county, like Eureka City Schools and McKinleyville, feel like they're losing significantly more students than they are gaining. The current Agreement among the 32 school districts in this county, based on open choice for parents, is expiring, and discussion among Superintendents has started regarding the permit form, the time limits permitted, and a possible cap on inflow and outflow. After some talk among Board members, it was decided that the Board supports continuing open choice, with a better permit form to be developed.

XI. BUSINESS & FINANCE

XI a. Approval: Routine Budget Revisions

There were no comments regarding routine budget revisions.

Motion 4: Motion made to approve Routine Budget Revisions
By: Carrie Levy
Seconded: Prairie Moore
Carried unanimously

XI b. Certification of 2016/17 First Interim Report

There were no questions about the 2016/17 First Interim Report certification.

Motion 5: Motion made to accept and approve the Certification of 2016/17 First Interim Report
By: Prairie Moore
Seconded: Carrie Levy
Carried unanimously

XI c. Approval: Revision to 2015/2016 Annual Audit

XI d. 2015/16 Annual Audit Presentation by Tom Abrahamsen

There were no questions for Auditor Tom Abrahamsen regarding the 2015/16 Annual Audit, who reported that the financials are good.

Motion 6: Motion made to accept and approve the Revision to the 2015/2016 Annual Audit
By: Prairie Moore
Seconded: Carrie Levy

ADOPTED

Carried unanimously

XI e. Approval: Certification of Signatures

There were no questions about the Certification of Signatures, form CS-7, for HCOE.

Motion 7: Motion made to accept and approve the Certification of Signatures

By: Carrie Levy

Seconded: Prairie Moore

Carried unanimously

XI f. Local Control and Accountability Plan (LCAP) - Update

The Superintendent pointed out that a list of input gathered from the community at the LCAP Public Meetings and through online submittals (myLCAPinput@arcatasd.org) was included in the Board packet for this meeting.

XI g. Approval: Resolution 1617-06

Board member Seltzner questioned the language in section 6.3, Liability of Agents, within the resolution. The Superintendent stated that it was standard contract language and that she consulted with a lawyer in developing this resolution with regard to the bond approved by voters in November. She stated that she would again consult with a lawyer to make sure this language is acceptable to the Board. This resolution will be on the March Board agenda for approval, for which the Superintendent will provide an update.

XI h. Approval: Resolution 1617-07

Approval was delayed for this resolution as well, with Board member Seltzner wanting clarification on the language in section 6.3, Liability of Agents. The effect of delaying Resolutions 1617-06 and 1617-07 will be a delay in bond sales.

XI i. BP 3470

The Superintendent wrote a short paragraph included in the Board packet to clarify the debt limitations in regards to Board Member Schwartz' question at the Board meeting in January.

XII. PERSONNEL:

XII a. Recommendation of District Superintendent Concerning Reduction in Certificated Services for 2017/18

The Superintendent stated that, as with any layoff, if the services are determined to be necessary they can be added back in, but if not done before March 15, that cannot happen.

XII b. Consideration of and Possible Action on Resolution 1617-08 Regarding Certificated Reduction in Force (1.9354 F.T.E. – Layoff)

There was no discussion about Resolution 1617-08.

Motion 8: Motion made to accept and approve Resolution 1617-08

By: Carrie Levy

Seconded: Prairie Moore

Carried unanimously

XII c. Approval: Public Disclosure Documents Re: 2016/17 Certificated Administration - Classified Management - Confidential Staff

The Superintendent stated that this Collective Bargaining Agreement is equivalent to 2% on the salary schedule and \$1,000 in benefits ongoing, and contains a clause affecting Principals (commensurate with other districts around us) and classified management which gives them the same vacation schedule as the CSEA classified union staff.

ADOPTED

Motion 9: Motion made to accept and approve Public Disclosure Documents Re: 2016/17 Certificated Administration - Classified Management - Confidential Staff
By: Prairie Moore
Seconded: Carrie Levy
Carried unanimously

XII d. Adoption: Salary Schedules and H/W Benefit Package, Effective 7/1/2016, Re: Certificated Administration - Classified Management - Confidential Staff
There were no questions regarding this topic.

Motion 10: Motion made to accept and adopt Salary Schedules and H/W Benefit Package, Effective 7/1/2016, Re: Certificated Administration - Classified Management - Confidential Staff
By: Prairie Moore
Seconded: Carrie Levy
Carried unanimously

XIII: LEADERSHIP TEAM REPORTS:

XIII a. Superintendent's Report with Enrollment Report

Superintendent Short reported that they have met with the architects to figure out what work needs to be done at the school sites and what work can be delayed, and are preparing to sell the voter-approved bond to finance the work. The work we can realistically expect to happen this summer is fixing the heating/air conditioning system and repairing crumbling walkways at SBMS. We'll be lucky to sell bonds by early May. Any work that is more intensive will require the approval of the DSA (Division of the State Architect), which can take at least 12-13 months. We need to decide soon what we want to do next summer (summer 2018). There are also funds available through the Office of Public School Instruction for modernization.

XIII b. Principals' Reports

XIII c. Technology Coordinator Report

Greg Ennes will make a presentation on the Chromebook rollout and things we need to adjust. He will report on some concerns that have been raised at the county level.

XIII d. Food Service Director Report

XIII e. Charter Schools Directors Reports

XIII f. Extended Day Program & Pre-School Report

XIII g. Maintenance, Operations, and Transportation Report

XIII h. Family Resource Center Director's Report

XIII i. AETA Leadership Report

XIII j. CSEA Leadership Report

XIV. FUTURE AGENDA ITEMS

Board members listed the following as future agenda items: Resolutions 1617-06 and 1617-07.

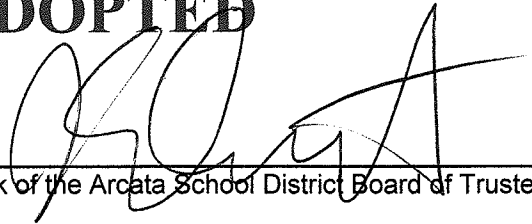
XV. ADJOURNMENT

Motion 10: Motion made to adjourn the meeting at 8:46 p.m.
By: Carrie Levy
Seconded: Prairie Moore
Carried unanimously

XVI. CLOSED SESSION

Board member Seltzner stated that the Board did not need to go back into closed session.

ADOPTED

A large, stylized handwritten signature in black ink, appearing to be 'A. A.', written over a horizontal line.

Clerk of the Arcata School District Board of Trustees

3/13/2017

Date