

**Arcata School District**  
**BOARD OF TRUSTEES – REGULAR BOARD MEETING MINUTES**  
**Monday, January 9, 2017**  
1435 BUTTERMILK LANE  
ARCATA, CA 95521  
(707) 822-0351

**BOARD MEMBERS:**

- Stacy Atkins-Salazar – Present
- Carrie Levy - Absent
- Jeffrey Schwartz – Present
- Rob Seltzner - Present

**Superintendent:** Barbara Short

**Administration:** Lynda Yeoman, Victoria Parker

**Others Present:** Beth Wylie, Bryan Little, Carol Grimes, Marla Camp, Kelly Ogden, Jessica Rasband, Prairie Moore, Karissa Kinyon, Tim Neary, Lisa LaBolle, Mark Wheatley, Gabriel Kelly, Amy Crispin Hubbard, Liz Jacobson, Cindy Olsen, Shawn Kingstrom, Peri Escarda, Bettina Eipper, Julie Hayes, Sarah Pennisi, Laura Estetter, Christine Goodin, Ann Youmans, Nicole Reis, Becky Gibson, Jacqueline Stratton, Jacklyn Johnson,

**I. 4:30 P.M. BOARD OPEN SESSION – Location: SUNNY BRAE MIDDLE SCHOOL LIBRARY**

**I a. Roll Call – Completed.**

**I b. Approval of the Agenda – Completed.**

**Motion 1: Motion made to approve the agenda**

**By: Jeffrey Schwartz**

**Seconded: Rob Seltzner**

**Carried**

**I c. Board Workshop: Reading Intervention Programs**

The Board examined various reading intervention programs.

**II. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

There were no public comments on closed session items.

**III. CLOSED SESSION SCHEDULED FOR 5:45 P.M. – Location: ARCATA SCHOOL DISTRICT OFFICE**

The Board met in closed session from 5:45 p.m. to 6:30 p.m.

**IV. 6:36 P.M. OPEN SESSION – GENERAL SESSION: CALL TO ORDER – Location: SBMS MULTI-PURPOSE ROOM**

**V. ANNOUNCEMENT OF ANY REPORTABLE ACTION TAKEN IN CLOSED SESSION**

The Board President reported that there were no actions taken.

**VI. STUDENT RECOGNITION**

Caitlin Wheatley was presented with the Superintendent's Award by Dr. Short.

**VII. SPECIAL RECOGNITIONS**

The Superintendent recognized community members Pritesh Patel (Days Inn & Suites Arcata) and Peter Canclini (photographer), and AESD English Language Learner staff members Peri Escarda, Neila Gann, and Tim Neary.

## VIII. PUBLIC INPUT – GENERAL

Sunny Brae Middle School Special Day Class teacher Marla Camp told the Board about the anti-bullying poetry that her students wrote, and read one of the poems aloud.

## IX. GENERAL FUNCTION-CONSENT ITEMS (Approval with Single Motion)

**IX a. Approval: Minutes – December 12, 2016 – Regular Board Meeting**

**IX b. Approval: Warrants**

**IX c. Approval: New Hires**

**IX d. Approval: Resignations and Retirements**

**IX e. Approval: Williams Uniform Complaint Quarterly – 4<sup>th</sup> Quarter 2016**

**IX f. Approval: Adoption of Martin Luther King Jr. Day of Service Proclamation**

**IX g. Adoption: Resolution 1617-04 (Recognition of a Safe Haven School District)**

**IX h. Adoption: Board Policies BP 3470, BB 9240, AR/BP 4119.11 4219.11, 4319.11, AR/BP 4030, BP 5030**

Board member Schwartz questioned the language in Board Policy 3470, which states, “The District shall not enter into indebtedness...unless two-thirds of the voters approve the obligation.” His understanding is that, for a bond, 55% of the voters must be in approval (with two-thirds of voters required for a parcel tax). Dr. Short will confirm the accuracy of this language. She stated that BP 3470 is needed for the process of securing the bond funds approved by voters in Measures H and I.

**Motion 2: Motion made to approve the General Function-Consent Items (with BP 3470 approved contingent upon it meeting but not exceeding the sale of general obligation bonds)**  
**By: Rob Seltzner**  
**Seconded: Jeffrey Schwartz**  
**Carried**

## X. INSTRUCTION

### X a. Proposed 2017-18 District Calendar

The Superintendent reported that Northern Humboldt School District (which includes Arcata High School) did not finalize their calendar yet, though they and Eureka City Schools appear to be going with December 22 as the last day of instruction before winter break, starting back January 8, with last day of instruction for the school year as June 13 and 14 respectively. Board member Schwartz suggested that the Board finalize the AESD Calendar at the February Board meeting, after Arcata High School finalizes theirs. The Board President agreed, and invited anyone with an opinion on this issue to email her or Dr. Short.

### X b. Review/Approve: DRAFT School Accountability Report Cards (SARC)

Dr. Short reported that the California Department of Education wants the SARC to be approved by February 1, but they have not yet provided the data. She explained that the Board can pass the draft now, then reapprove the final in February.

**Motion 3: Motion made to accept and approve the DRAFT School Accountability Report Cards (SARC)**  
**By: Jeffrey Schwartz**  
**Seconded: Rob Seltzner**  
**Carried**

## XI. BUSINESS & FINANCE

### XI a. Approval: Routine Budget Revisions

Business Manager Stacey Schaefer stated that there were not many revisions to the budget; other than an additional special education expense for an occupational therapist, there were no major changes.

**Motion 4: Motion made to approve Routine Budget Revisions**  
**By: Rob Seltzner**  
**Seconded: Jeffrey Schwartz**  
**Carried**

**XI b. Conflict of Interest Statements**

The Superintendent explained that Board members need to complete Form 700 documents each year.

**XI c. 2015/2016 Annual Audit Completion Approval/Acceptance**

There were no questions regarding the Annual Audit.

**Motion 5: Motion made to accept and approve the 2015/2016 Annual Audit Completion**  
**By: Jeffrey Schwartz**  
**Seconded: Rob Seltzner**  
**Carried**

**XI d. Local Control and Accountability Plan (LACP) - Update**

The Superintendent reported that the district has offered public meetings at varied times so that we are more available to a wide variety of people. We continue to add services to meet our goals.

**XI e. Public Hearing: Redwood Coast Montessori – Amended Petition Document**

The hearing opened at 7:09 p.m. and closed at 7:13 p.m.

RCM Director Bryan Little reported that the petition is to amend their charter for K-8 to include, over the next four years, expanding into 9<sup>th</sup> – 12<sup>th</sup> grades. Their target is 25 9<sup>th</sup> graders next year, 25 10<sup>th</sup> graders the following year, etc. Eventually they will look for a second site for the high school. This will be an option for everyone in the district, not only RCM students.

**Motion 6: Motion made to approve the Redwood Coast Montessori – Amended Petition Document**  
**By: Jeffrey Schwartz**  
**Seconded: Rob Seltzner**  
**Carried**

**XI g. Approval: Resolution #1617-05 (Election Certification Results re: Measures H & I)**

The Superintendent stated that it is necessary for the district to accept and initiate access to the funding we raised through the election. This resolution, along with attachment Board Policy 3470, will allow us to access both the general obligation and bond funds.

**Motion 7: Motion made to approve Resolution #1617-05**  
**By: Jeffrey Schwartz**  
**Seconded: Rob Seltzner**  
**Carried**

**XI h. Approval: Measure E Parcel Tax Report**

There were no questions about the Measure E Parcel Tax Report.

**Motion 8: Motion made to approve the Measure E Parcel Tax Report**  
**By: Rob Seltzner**  
**Seconded: Jeffrey Schwartz**  
**Carried**

**XI i. Approval: Measure E Tax Roll FY 2016-17**

The Superintendent stated that this report lets us see who will be billed (some people exercised their right to opt out), and the amount of funding we can expect.

**Motion 9: Motion made to approve the Measure E Tax Roll FY 2016-17**  
**By: Rob Seltzner**  
**Seconded: Jeffrey Schwartz**  
**Carried**

**XI j. Interview: Board of Trustees – Prairie Moore**  
Board members asked Ms. Moore a variety of questions in the interview process.

**XI k. Approval: Board Member Appointment – Prairie Moore**  
Board member Schwartz encouraged everyone to read Ms. Moore's Letter of Application for Board Vacancy in the December Board packet; he was very impressed with her experience and qualifications. Ms. Moore read the Oath of Office with the Board President.

**Motion 10: Motion made to nominate Prairie Moore for appointment on the AESD Board of Trustees**  
**By: Jeffrey Schwartz**  
**Seconded: Rob Seltzner**  
**Carried**

**XII. PERSONNEL:**  
There were no items for discussion related to Personnel.

**XIII: LEADERSHIP TEAM REPORTS:**

- XVIa. Superintendent's Report with Enrollment Report  
Superintendent Short pointed out that the new AES Counselor is currently working full-time (because the position was unfilled for the fall semester), and will be working half-time next year as budgeted.
- XVIa. Principals' Reports
- XVIc. Technology Coordinator Report
- XVI d. Food Service Director Report
- XVIe. Charter Schools Directors Reports  
Union Street Charter Director Rea Erickson thanked the SBMS kitchen staff, who have done a great job regarding Union Street students with food allergies.
- XVI f. Extended Day Program & Pre-School Report
- XVI g. Maintenance, Operations, and Transportation Report
- XVI h. Family Resource Center Director's Report
- XVI i. AETA Leadership Report  
Liz Jacobson reported that the STEAM conference at HCOE was well attended by educators and other professionals from all over the country, and that our district was well represented.
- XVI j. CSEA Leadership Report

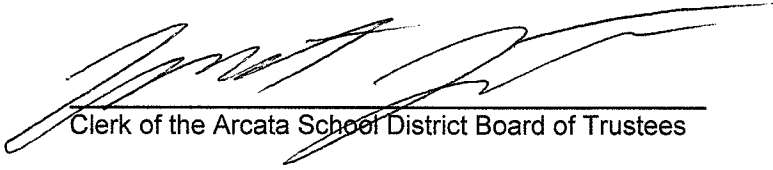
**XIV. FUTURE AGENDA ITEMS**  
Board members listed the following as future agenda items: an update on district assessments, and progress towards Reading Intervention.

**XV. ADJOURNMENT**

**Motion 11: Motion made to adjourn the meeting at 8:39 P.M.**  
**By: Jeffrey Schwartz**  
**Seconded: Rob Seltzner**  
**Carried**

**XVII. CLOSED SESSION**

The Board President stated that the Board did not need to go back into closed session.



Clerk of the Arcata School District Board of Trustees

2-13-17  
Date