

ADOPTED

Arcata School District
BOARD OF TRUSTEES – REGULAR BOARD MEETING MINUTES
Monday, December 12, 2016
1435 BUTTERMILK LANE
ARCATA, CA 95521
(707) 822-0351

BOARD MEMBERS:

- Stacy Atkins-Salazar – Present
- Carrie Levy – Present
- Jeffrey Schwartz – Present
- Rob Seltzner - Present

Superintendent: Barbara Short

Administration: Lynda Yeoman, Victoria Parker

Others Present: Beth Wylie, Bryan Little, Carol Grimes, Enza Zeppegno-Mendonca and family, Peri Escarda, Rea Erickson, Stacey Schaefer, Brad Ballinger, Gabriel & Julie Kelly, Christine Goodin, Jacklyn Johnson, Julie Mapes, Julia Adams, Marla Camp, Annelise Ely, Karissa Kinyon, Liz Jacobson, Erica Delville, Kelly Ogden, Greg & Jessy Carlson, Julie Hayes, Gretchen Riegel, Lorrain ?, Jessica Rasband, Nichole Serrano, Prairie Moore, David LaBolle, Lisa Berrett LaBolle, Sarah Pennisi, Cherie Stubbs, Carolyn Benson, Jacqueline Stratton, Cindy Olsen, D.J. Becksted, Inga Townsend, Karen Peters, Amy Crispin Hubbard, Meadow Lo, Janet Allen, Ann Youmans, Nicole Reis, Terry Desch, Phil Purcell,

- I. 5:15 P.M. BOARD OPEN SESSION – Location: ARCATA SCHOOL DISTRICT OFFICE**
- I a. Roll Call – Completed.**
 - I b. Approval of the Agenda – Completed.**

Motion 1: Motion made to approve the agenda
By: Jeffrey Schwartz
Seconded: Rob Seltzner
Carried

I c. Board Workshop: District Context Mapping

The Board and participants examined internal and external factors affecting the district, including the needs of students, parents, staff, the economic, socio-cultural and political context both currently and projected for the future.

II. PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no public comments on closed session items.

III. CLOSED SESSION SCHEDULED FOR 6:00 P.M., LOCATION – ARCATA SCHOOL DISTRICT OFFICE

The Board met in closed session from 6:00 p.m. to 6:35 p.m.

IV. 6:38 P.M. OPEN SESSION – GENERAL SESSION: CALL TO ORDER, LOCATION: SBMS MULTI-PURPOSE ROOM

V. ANNOUNCEMENT OF ANY REPORTABLE ACTION TAKEN IN CLOSED SESSION

The Board President reported that there were no actions taken. Reporting on the closed session that followed the November Board meeting, during which the Board continued the Superintendent review, there were also no actions taken.

ADOPTED

VI. STUDENT RECOGNITION

Enza Zepegno-Mendonca was presented with the Superintendent's Award by Dr. Short.

VII. SPECIAL RECOGNITIONS

The Superintendent recognized Stephany Joy (RE/MAX Humboldt Realty), Becky Gibson (AES Special Day Class Teacher), and Keith Shapiro (Custodian).

VIII. PUBLIC INPUT – GENERAL

A show of support for the district's teachers was demonstrated by public speakers. The Board President stated that Brad Ballinger, who came to the first Open Session this evening, expressed a similar opinion. The Board President also stated that when the Board is behind closed doors, they reflect back a lot of what the public speakers said tonight; she's had classified staff members come up to her to thank her for their new contract; and that respect is a two-way street: everyone deserves respect.

Another member of the public stated that she had a meeting with the Superintendent and the Coastal Grove Charter School Director, and was unsatisfied. The Board President outlined the steps for any member of the public to take when they are dissatisfied with the district: 1). Meet with the School Principal; 2). Meet with the Superintendent; and 3). Follow Complaint Procedures by submitting a written complaint to the Superintendent. 4). If unsatisfied with the superintendent's response, email the Board a summary of the concern (all Board members and email addresses are on the district website at www.arcataschooldistrict.org). If a satisfactory response is not received from the Board, members of the public can go to the California Department of Education to voice their concerns.

IX. GENERAL FUNCTION-CONSENT ITEMS (Approval with Single Motion)

IX a. Approval: Minutes – November 14, 2016 – Regular Board Meeting

IX b. Approval: Warrants

IX c. Approval: Resignations and Retirements

IX d. Approval: Board Policies: AR/BP 3513.3; AR 3516.3; AR/BP 3553; BP 3555; AR 6158; AR/BP/E 6173

IX e. Approval: Pre-Authorization of Humboldt Area Foundation grant submissions per Superintendent Approval

Motion 2: Motion made to approve the General Function-Consent Items.

By: Carrie Levy

Seconded: Rob Seltzner

Carried

X. INSTRUCTION

X a. English Learner Advisory Committee - Update

The Superintendent reported that another Committee meeting was held on 12/8/16. Last year we brought parents together to form the Committee. The Committee met in September and voted in two parent officers. They met again on December 8, with all EL staff present. In general, parents are pleased with the program, though there are some concerns regarding younger students who do not receive as much instruction. Parents are setting a January meeting and want to have a guest speaker from HCOE to talk about issues that pertain to the EL community in regards to the new presidential administration.

X b. Proposed 2017-18 Annual District Calendars

This year the HCOE proposed a county-wide calendar. The proposed district calendar includes professional development opportunities for teachers on November 1 and January 6 (would need to be approved by teachers), which would change our start date to August 24. The Northern Humboldt Union High School District is still reviewing the calendar, and is looking at starting much earlier so the semester ends before the winter break. The district calendar needs to be approved no later than the February Board meeting.

ADOPTED

X c. District Assessments

The Superintendent reported that the district was poised as per the last Board meeting to purchase Illuminate, but then a group of teachers looked at Fountas & Pinnell, which includes a highly regarded intervention piece and benchmark assessments (and there is an HCOE workshop coming up on this curriculum). The Board President directed the Superintendent to continue investigating available programs. Any public input on curriculum can be sent to the Superintendent directly or emailed to myLCAPinput@arcatasd.org. The Board President stated that any disagreements about curriculum are fine – but please contact the Board in the appropriate way (as stated during Public Input).

X d. Arcata Elementary Site Plan 2016-17

Principal Parker reported that in the past the Site Plan was written at the end of the year for the current year; this time around they've written and submitted it early.

Motion 3: Motion made to accept and approve the Arcata Elementary School Site Plan 2016-17.
By: Jeffrey Schwartz
Seconded: Carrie Levy
Carried

XI. BUSINESS & FINANCE

XI a. Certification: First Interim Report

Business Manager Stacey Schaefer stated that the HCOE Business Office recommends a positive certification on our 1st Interim budget, meaning that the Arcata School District is able to meet the current year financial obligations, as well as the following 2 years. Reserve balance is projected to come in at 10.13% for current year, 9.94% in 17/18, and 9.00% in 18/19. Projections also show Arcata School District will have to start pulling from reserve in 17/18 to meet expected expenditures. The Board stated that their goal is a 10% reserve, so the budget is still healthy.

Motion 4: Motion made to approve and adopt the First Interim Report.
By: Carrie Levy
Seconded: Jeffrey Schwartz
Carried

XI b. Local Control and Accountability Plan (LCAP) – Update and Board Input Opportunity

The Superintendent stated that anyone can email their input to myLCAPinput@arcatasd.org or to the Superintendent directly at bshort@arcatasd.org. All comments on the summary or the report, or any other topic, are welcome. The LCAP Advisory Committee meets throughout the year; the next meeting is to review our surveys. The Board President stated that she wants to make sure we get a good reading intervention system back soon.

XI c. Redwood Coast Montessori – Amended Petition Document

RCM Director Bryan Little reported that there has been a lot of interest among parents and community members for RCM to extend their grade levels. This would be an opportunity for those looking for a rigorous high school education to bring students to our district. The Board would be voting on the amended piece. The Board President stated that the Board has accepted the Petition Document, will look through it, and will include it on a later agenda. There will be a Public Hearing at a future Board meeting.

Motion 5: Motion made to approve the First Interim Report.
By: Carrie Levy
Seconded: Rob Seltzner
Carried

ADOPTED

XI d. Letter of Application for Board Vacancy from Prairie Moore

The Board President stated that the Board has received Prairie's letter, and there will be a public interview and vote at the January Board meeting. If the Board receives additional letters of application, others interested in becoming Board members can also be interviewed and voted on in January.

XII. PERSONNEL:

XII a. Approval: Public Disclosure Document with Tentative Agreement Re: 2016/17 CSEA Lumberjacks #145

**Motion 6: Motion made to approve Public Disclosure Document with Tentative Agreement Re: 2016/17 CSEA Lumberjacks #145.
By: Carrie Levy
Seconded: Jeffrey Schwartz
Carried**

XII b. Adoption: Salary Schedules and H/W Benefit Package, Effective 7/1/2016 Re: CSEA Lumberjacks #145.

**Motion 7: Motion made to approve Salary Schedules and H/W Benefit Package, Effective 7/1/2016 Re: CSEA Lumberjacks #145
By: Jeffrey Schwartz
Seconded: Carrie Levy
Carried**

XIII. ANNUAL BOARD ORGANIZATIONAL MEETING

XIII a. Election of Officers – Board President

Stacy Atkins-Salazar was nominated as Board President.

**Motion 8: Motion made to approve the nomination of Stacy Atkins-Salazar as Board President.
By: Carrie Levy
Seconded: Jeffrey Schwartz
Carried**

XIII a. Election of Officers – Board Clerk

Rob Seltzner was nominated as Board Clerk.

**Motion 9: Motion made to approve the nomination of Rob Seltzner as Board Clerk.
By: Jeffrey Schwartz
Seconded: Stacy Atkins-Salazar
Carried**

XIII b. Set Meeting Calendar

The Board decided that they would continue meeting the second Monday of each month (barring a holiday) from 6:30 – 8:30 p.m., at the Sunny Brae Middle School Multi-Purpose Room.

**Motion 10: Motion made to approve the Board Meeting Calendar
By: Jeffrey Schwartz
Seconded: Rob Seltzner
Carried**

XIV: LEADERSHIP TEAM REPORTS:

XVIa. Superintendent's Report with Enrollment Report

ADOPTED

- XVIa. Principals' Reports
- XVIc. Technology Coordinator Report
- XVI d. Food Service Director Report
- XVIe. Charter Schools Directors Reports
- XVI f. Extended Day Program & Pre-School Report
- XVI g. Maintenance, Operations, and Transportation Report
- XVI h. Family Resource Center Director's Report
- XVI i. AETA Leadership Report
- XVI j. CSEA Leadership Report

XV. FUTURE AGENDA ITEMS

Board members listed the following as future agenda items: Redwood Coast Montessori Charter School Amended Petition hearing and approval; interviewing and voting on potential Board members; approval of SARCS; and an information session on Reading Intervention.

XVI. ADJOURNMENT

Motion 11: Motion made to adjourn the meeting at 8:39 P.M.
By: Carrie Levy
Seconded: Rob Seltzner
Carried

XVII. CLOSED SESSION

The Closed Session was reconvened.



Clerk of the Arcata School District Board of Trustees

1/9/2017

Date