

ADOPTED

Arcata School District
BOARD OF TRUSTEES – REGULAR BOARD MEETING MINUTES
Monday, April 10, 2017
1435 BUTTERMILK LANE
ARCATA, CA 95521
(707) 822-0351

BOARD MEMBERS:

- Stacy Atkins-Salazar, Board President – Present
- Carrie Levy - Present
- Prairie Moore – Present
- Jeffrey Schwartz – Present
- Rob Seltzner, Board Clerk – Absent

Superintendent: Dr. Barbara Short

Administration: Lynda Yeoman, Victoria Parker

Others Present: Stacey Schaefer, Jen DaParma, Rea Erickson, Bettina Eipper, Bryan Little, Brian Lovell, Carol Grimes, Liz and Phil van Mantgem, the Magee family, Julie Hayes, Karissa Kinyon, Greg & Jessy Carlson, Amy Crispin, Terri Wallis, Colette Aitken, Danielle Newman, Nichole Serrano, Julia Adams, Liz Jacobson, ...

I. 5:00 P.M. BOARD OPEN SESSION – Location: Sunny Brae Middle School Library

I a. Roll Call – Completed.

I b. Approval of the Agenda – Completed.

Motion 1: Motion made to approve the agenda
By: Prairie Moore
Seconded: Jeffrey Schwartz
Carried unanimously

II. PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no public comments on closed session items.

III. 5:03 P.M. BOARD ENTERED CLOSED SESSION – Location: ARCATA SCHOOL DISTRICT OFFICE

The Board met in closed session from 5:03 p.m. to 6:32 p.m.

IV. 6:35 P.M. RETURN TO OPEN SESSION – GENERAL SESSION: CALL TO ORDER – Location: SBMS MULTI-PURPOSE ROOM

V. ANNOUNCEMENT OF ANY REPORTABLE ACTION TAKEN IN CLOSED SESSION

The Board President reported that the Board met in closed session, during which the Board approved unanimously the ratification of settlement agreements regarding Case Numbers 2017020971 and 2017021012.

VI. STUDENT RECOGNITION

Hope Magee was presented with the Superintendent's Award by Dr. Short.

VII. SPECIAL RECOGNITIONS

Superintendent Short presented the National Public School Volunteer Week Proclamation, and recognized Liz

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van Mantgem for her generous volunteering at AES, and Skye Lin Meggers for the many ways she assists at SBMS. The Superintendent then presented the School Library Month Proclamation, and recognized school librarians Janet Allen, Bree Baker, and Neila Gann.

VIII. PUBLIC INPUT – GENERAL

Colette Aitken of CSEA recognized classified staff members Terri Wallis (SBMS) and Nichole Serrano (AES) for their excellent work. A teacher informed the Board of her classroom activities. A parent of a student in special education asked the Board to comment about plans for Special Day Class staffing under the Personnel section of the agenda.

IX. GENERAL FUNCTION-CONSENT ITEMS (Approval with Single Motion)

IX a. Approval: Minutes – March 13, 2017 – Regular Board Meeting

IX b. Approval: Minutes – March 22, 2017 – Special Board Meeting

IX c. Approval: Warrants

IX d. Approval: New Resignations and Retirements:

1. Certificated Resignations: Marla Camp, Tara Gahm, Jacqueline Stratton, Karis Taylor

2. Certificated Retirements: Jacklyn Johnson

IX e. Approval: Quarterly Report on Williams Uniform Complaints – First Quarter 2017

IX f. Approval of Board Policies: BB 9000, BB 9323

Motion 2: Motion made to approve the General Function-Consent Items
By: Jeffrey Schwartz
Seconded: Carrie Levy
Carried unanimously

X. INSTRUCTION

X a. Highlights of Practice

Principal Parker informed the Board that the County Office of Education of Sonoma came up to videotape teachers Becky Gibson and Carolyn Benson, who were identified as mentor teachers. Dr. Short shared a parent complement of SBMS's use of the Google classroom application and how well it facilitates parent involvement in their children's schoolwork.

X b. Public Hearing: Independent Study

Opened: 7:08 P.M.

Closed: 7:15 P.M.

Dr. Short crafted this policy in compliance with state law and CSBA guidelines, and gave district students a little more leeway by providing more time to get their work in and more opportunities for missed assignments before getting taken off Independent Study. Independent Study is for a parent who needs to care for a family member and brings along their children, or for a family on an extended trip. This is an updated policy, applicable only when a student will be missing a minimum of 5 days of school (state law). Missed school days due to family trips are unexcused absences according to the State; with a signed IS contract and completed work turned in on time, the district will be able to receive attendance credit from the State. All student work and teacher corrections have to be retained for 3 years.

X c. Approval: Board Policy 6158 – Independent Study

After the discussion detailed above, the Board voted on the Policy.

Motion 3: Motion made to accept and approve Board Policy 6158 – Independent Study
By: Prairie Moore

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Seconded: Jeffrey Schwartz
Carried unanimously

X d. LCFF Dashboard Introduction and Summary

The California Dept. of Education recently created the Dashboard as a tool to examine school and district performance. There is only one year of data so far; we will be entering more local baseline data as soon as the program allows us to do so. The Dashboard reflects data from the prior year; Dr. Short stated that there will probably always be some lag time regarding academic data. The Dashboard won't be fully operational until 2018/19. This data system isn't really designed for small rural schools because it's hard to predict trends with such a small population.

X e. Approval: Proposed 2017-18 District Calendar

There was no discussion of this item.

Motion 4: Motion made to accept and approve the Proposed 2017-18 District Calendar

By: Carrie Levy

Seconded: Jeffrey Schwartz

Carried unanimously

XI. PERSONNEL

XI a. Staffing for 2017-18

Dr. Short reported that we're anticipating needing 2 FTE multi-subject teachers at AES and .546 FTE multi-subject teacher at SBMS to keep numbers static, and one special education teacher at AES and one at SBMS for the SDC. For AES, we can't yet determine whether the special education teacher will be for a Special Day Class or a Resource class; at this time we don't anticipate the need for two Special Day classes. We still have questions about how many students we will have. It could be early May when we're able to decide. We're working on this – we received letters of resignation so now we can start allowing staff to move around internally, and after that we will hire as needed. We're projecting to have 22 more resource children over caseload (on top of Carolyn's caseload). We're projecting only 8 Special Day students, could be less – we're working with SELPA, we don't know yet. It's not cost effective to have two teachers for 6-10 Special Day students. Parents should be able to get some clarity by the end of the school year; we'll be hiring in June. Parents can talk to their principals for updates. We do have a Behaviorist and Behavioral Aide at both campuses, who will give some assistance to Special Day and Resource teachers.

XI b. District Salary Data

Dr. Short remarked that the district salary data included in the Board packet was generated in response to discussions of certificated wages at past Board meetings.

XII. LEADERSHIP TEAM REPORTS:

XII a. Superintendent's Report with Enrollment Report

Superintendent Short discussed the district's bond funding for this spring and next year. We're going to try to get more money from the Division of the State Architect (DSA) for SBMS, though Dr. Short doesn't know what our chances will be. We'll have to use deferred maintenance money for AES and Bloomfield. Then we'll be completely out of money for facilities. There is a lot of work that needs to be done at SBMS. Many necessary upgrades – just the bare minimum upgrades are estimated at \$4 million, and we're getting \$3.4 million. We're also working on reviving the Community Oversight Committee to oversee bond spending.

The LCAP Committee worked hard to find money for a reading intervention teacher or counselor, but there wasn't enough money there.

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Dr. Short also addressed district spending, characterized on the district's SARC's as higher on administrative salaries than teacher wages. The district office provides oversight and business management for four charters, which is not reflected in the SARC. If we didn't have the charters, we wouldn't have a superintendent and two principals for 500 students – you'd have a principal at AES, and a principal/superintendent at SBMS. Moving business services out of the district office would cost the district about \$200,000 over what we are already paying. The Board President responded that this issue comes up every few years; the answer continues to be that it is cost prohibitive to move business services out of the district.

Dr. Short expressed her appreciation for music teacher Meadow Lo and all the great things she's been doing with students.

XII b. Principals' Reports

XII c. Technology Coordinator Report

XII d. Food Service Director Report

XII e. Charter Schools Directors Reports

XII f. Extended Day Program & Pre-School Report

XII g. Maintenance, Operations, and Transportation Report

XII h. Family Resource Center Director's Report

XII i. AETA Leadership Report

Liz Jacobson said, in response to Dr. Short's presentation on salary data, that it is hard to make comparisons when not all the data is up to date, and when Health & Welfare benefits are not included.

XII j. CSEA Leadership Report

XIII. BUSINESS & FINANCE

XIII a. Approval: Routine Budget Revisions

There was no discussion about this item.

Motion 5: Motion made to approve Routine Budget Revisions
By: Jeffrey Schwartz
Seconded: Carrie Levy
Carried unanimously

XIII b. Local Control and Accountability Plan (LCAP) - Update

Dr. Short reported that the district has worked hard to gather input. The LCAP Draft for 2017/18 will be presented at the May Board meeting for review.

XIII c. Scheduling LCAP/Budget Adoption Hearing

The Board decided to meet on June 26 at 5:30 p.m. for the hearing, and to meet on June 28 at 5:30 p.m. for the adoption of the LCAP/Budget. These meetings will be held at the district office.

Motion 6: Motion made to approve Scheduling LCAP/Budget Adoption Hearing
By: Prairie Moore
Seconded: Carrie Levy
Carried unanimously

XIII d. Bond Information

Dr. Short remarked that the document included in the Board packet for this item is the press release

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that the district office will be submitting to local news outlets.

XIII e. Approval: Resolution 1617-10 – Appointment of Community Oversight Committee

Dr. Short explained that a Community Oversight Committee will be formed to oversee Measures H and I expenditures; the application was included in the Board packet. The district office will distribute a press release in an effort to find new members.

Motion 7: Motion made to approve Resolution 1617-10

By: Carrie Levy

Seconded: Jeffrey Schwartz

Carried unanimously

XIII f. Board Resignations

The Board President announced that Board Clerk Rob Seltzner resigned today due to work commitments. Board member Carrie Levy then read her resignation letter, effective June 28, 2017; afterwards she encouraged everyone to apply to the Board. Board President Stacy Atkins-Salazar then read her resignation letter, effective today. She stated that her intention was not to resign yet because school boards need non-parent members and her son will soon be graduating; due to the ongoing animosity within the district, however, she decided to resign now.

XIII g. Board Perpetuation

Dr. Short stated that the district now needs a Board President and Clerk. If we do not have a quorum (at least 3 members), we cannot have a meeting. The County Superintendent can appoint someone from their Board to our Board to fill the position until we can appoint someone. We need to get one person before Carrie leaves on June 28; hopefully we'll get three. It would be ideal to seat new Board members in June; there is no meeting in July; Board training and development could be done over the summer.

Board member Prairie Moore nominated Jeffrey Schwartz for Board President; Stacy Atkins-Salazar seconded the nomination. Board member Schwartz agreed.

Resigning Board President Stacy Atkins-Salazar nominated Prairie Moore for Board Clerk; Carrie Levy seconded the nomination. Board member Moore agreed.

XIV. FUTURE AGENDA ITEMS

Dr. Short mentioned English Language Arts adoption as a topic for the May Board meeting. There may also be new candidates to nominate to the Board.

XV. ADJOURNMENT

Motion 8: Motion made to adjourn the meeting at 8:30 p.m.

By: Prairie Moore

Seconded: Carrie Levy

Carried unanimously

XVI. CLOSED SESSION

The Board did not go back into Closed Session.

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Clerk of the Arcata School District Board of Trustees

May 8, 2017
Date