

ADOPTED

Arcata School District
BOARD OF TRUSTEES – REGULAR BOARD MEETING MINUTES
Monday, September 12, 2016
1435 BUTTERMILK LANE
ARCATA, CA 95521
(707) 822-0351

BOARD MEMBERS:

- Stacy Atkins-Salazar – Present
- Carrie Levy – Present
- Jeffrey Schwartz – Present
- Rob Seltzner - Absent

Superintendent: Barbara Short

Administration: Victoria Parker, Lynda Yeoman

Others Present: Stacey Schaefer, Janice Morris, Rea Erickson, Bettina Eipper, Bryan Little, Greg Ennes, Carol Grimes, Debbie Ennes, Danise Tomlin, Terri Wallis, Laura Estetter, Cindy Olsen, Liz Jacobson, Stefan Hall, Brian Lovell,

I. 5:00 P.M. BOARD OPEN SESSION – Location: Sunny Brae Middle School Library

Ia. Roll Call – Completed.

Ib. Approval of the Agenda – Completed.

Motion 1: Motion made to approve the agenda

By: Carrie Levy

Seconded: Jeffrey Schwartz

Carried

II. BOARD WORKSHOP:

Ia. Strategic Planning Processes – Discussed.

Ib. Boardmanship-Organizational Development – Discussed.

III. PUBLIC COMMENT ON CLOSED SESSION ITEMS:

The Board reconvened for closed session at 8:15 p.m.

IV. CLOSED SESSION SCHEDULED FOR 5:45 PM, LOCATION – ARCATA SCHOOL DISTRICT OFFICE

The Board reconvened for closed session at 8:15 p.m. to discuss the personnel review of the Superintendent.

V. 6:35 P.M. OPEN SESSION – GENERAL SESSION: CALL TO ORDER, LOCATION: SBMS MULTI-PURPOSE ROOM

VI. ANNOUNCEMENT OF ANY REPORTABLE ACTION TAKEN IN CLOSED SESSION:

Board President announced the closed session did not yet happen, and that the Board would reconvene after the Open Session for the closed session, with a public input option available.

VII. STUDENT RECOGNITION:

To begin in October.

VIII. SPECIAL RECOGNITION / PRESENTATIONS:

Superintendent recognized the following people for their support of Measures H and I: Mark Wheatley, Dan Hauser, Margaret Flenner, Mark Andre, and Jean Mazzotti. Superintendent also recognized Greg Ennes for all of his hard work managing the roll out of Chrome Book One-to-One Implementation.

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IX. PUBLIC INPUT – GENERAL:

Danise Tomlin distributed a document outlining her views regarding the beginning of the school year to each Board member and Superintendent.

Stefan Hall acknowledged commitment of Board members on behalf of the school district; reported that he will miss the opportunity to speak at each junction of the agenda; and expressed his support for reading intervention.

Liz Jacobson spoke about the discontinuation of the Reading Intervention Program at AES and her concern for students identified as struggling readers.

Cindy Olsen asked about the unaudited actuals of 2015/16. The Board replied that this item would be discussed fully during agenda item XIId.

X. GENERAL FUNCTION-CONSENT ITEMS (Approval with Single Motion):

- Xa. Approval: Minutes – August 8, 2016 – Regular Board Meeting
- Xb. Approval: Warrants
- Xc. Approval: New Hires
- Xd. Approval: Acceptance of Resignations

Motion 2: Motion made to approve the General Function-Consent Items.

By: Carrie Levy
Seconded: Jeffrey Schwartz
Carried

XI. INSTRUCTION:

XIa. Public Hearing Regarding Sufficiency of Instructional Materials

Hearing Opened: 6:45 pm Hearing Closed: 6:50 pm
Comments were not relative to the Resolution, but were about the future of technology in education, and state adoption cycles.

XIb. Adoption: Resolution 1617-02 Instructional Materials Sufficiency

Motion 3: Motion made to approve Resolution 1617-02 Instructional Materials Sufficiency.

By: Carrie Levy
Seconded: Jeffrey Schwartz
Carried

XIc. District CAASPP results: Smarter Balanced Assessment (SBAC)

Superintendent reported that she's very pleased, and hopes everyone in the district is pleased, with the student scores. When a more detailed analysis is available, she will present to the Board.

XId. District Assessments

Principal Parker reported on the efforts of herself and a team of teachers to determine which assessment packages would be best for the district. The Board encouraged her to finalize their decision so the assessment package can be purchased and implemented.

XIe. Independent Study Program

Principal Yeoman distributed District Homeschool/Independent Study Program Update to Board members and Superintendent. A lengthy discussion followed.

XIf. Reading Support, Intervention, and Assessment

Principal Parker reported on online reading programs. A lengthy discussion followed. The Board requested that Principal Parker report to the Board on her final decision at the October 2016 Board meeting.

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- 116 **XII. BUSINESS & FINANCE:**
117 **XIIa. Approval: Certification of Signatures**
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119 **Motion 4: Motion made to approve Certification of Signatures.**
120 **By: Jeffrey Schwartz**
121 **Seconded: Carrie Levy**
122 **Carried**
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124 **XIIb. Approval: Local Control Accountability Plan (LCAP) Revisions**
125 Superintendent reported on minor revisions, and reminded the Board that nothing can change
126 in terms of the goals, stated desired outcomes, and budget without a public meeting.
127
128 **Motion 5: Motion made to approve Local Control Accountability Plan (LCAP) Revisions.**
129 **By: Carrie Levy**
130 **Seconded: Jeffrey Schwartz**
131 **Carried**
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133 **XIIc. Approval: Resolution 1617-03 Gann Limit**
134 Janice Morris reported on the Gann Limit law and how it relates to the school district. She
135 explained that, with approval of this resolution, the Board would be adopting the revised Gann
136 Limit from 2015-16 and the projected Gann Limit for 2016-17.
137
138 **Motion 6: Motion made to approve Resolution 1617-03 Gann Limit.**
139 **By: Carrie Levy**
140 **Seconded: Jeffrey Schwartz**
141 **Carried**
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143 **XIId. Certification and Approval: Unaudited Actuals**
144 Janice Morris explained to the Board that they are being asked to approve the 2015-16
145 financial statement. She responded to the question raised during Public Input; reported that
146 the district wound up financially more sound this year than anticipated; and stated that routine
147 budget revisions will continue to be presented at each Board meeting. She also introduced
148 new Business Manager Stacey Schaefer.
149
150 **Motion 7: Motion made to approve the Certification and Approval of Unaudited Actuals.**
151 **By: Carrie Levy**
152 **Seconded: Jeffrey Schwartz**
153 **Carried**
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155 **XIle. Approval: 2016-17 Family Resource Center (FRC) Grant**
156 Laura Estetter reported on the services provided by the FRC. Superintendent responded to
157 Board questions about the grant budget.
158
159 **Motion 8: Motion made to approve the 2016-17 Family Resource Center (FRC) Grant.**
160 **By: Jeffrey Schwartz**
161 **Seconded: Carrie Levy**
162 **Carried**
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164 **XIIf. Approval: 2016-17 HSU Federal Work Study Program Agreement**
165 Superintendent reported on her support for this agreement.
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167 **Motion 9: Motion made to approve the 2016-17 HSU Federal Work Study Program Agreement.**
168 **By: Jeffrey Schwartz**
169 **Seconded: Carrie Levy**
170 **Carried**
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XIII. PERSONNEL:

XIIIa. Approval: Revised Job Description: Data Management / Account Technician

No comments or questions were made.

Motion 10: Motion made to approve Revised Job Description: Data Management / Account Technician.

**By: Jeffrey Schwartz
Seconded: Carrie Levy
Carried**

XIIIb. Approval: Paraprofessional: Spanish Language Support

Principal Yeoman explained that a Spanish program at SBMS attracts parents whose children went to Fuente Nueva, meeting their needs for continued Spanish language instruction.

Motion 11: Motion made to approve Paraprofessional: Spanish Language Support.

**By: Carrie Levy
Seconded: Jeffrey Schwartz
Carried**

XIV: LEADERSHIP TEAM REPORTS:

- XVIa. Superintendent's Report with Enrollment Report
- XVIb. Principals' Reports
- XVIc. Technology Coordinator Report
- XVId. Food Service Director Report
- XVIe. Charter Schools Directors Reports
- XVI f. Extended Day Program & Pre-School Report
- XVIg. Maintenance, Operations, and Transportation Report
- XVIh. Family Resource Center Director's Report
- XVII. AETA Leadership Report
- XVIj. CSEA Leadership Report

XV. FUTURE AGENDA ITEMS – None.

XVI. ADJOURNMENT

Motion 12 Motion made to adjourn the meeting at 8:05 P.M.

**By: Jeffrey Schwartz
Seconded: Carrie Levy
Carried**

XVII. CLOSED SESSION – ADJOURNMENT FROM OPEN SESSION TO CLOSED SESSION:

The Board reconvened its Closed Session at 8:15 P.M.

XVIII. RECONVENING OF OPEN SESSION

The Board reconvened its Open Session at 9:20 P.M. Announcement: Nothing to announce.

XIX. ADJOURNMENT

The Board adjourned at 9:21 P.M.

Clerk of the Arcata School District Board of Trustees

Date