

ADOPTED

**Arcata School District
BOARD OF TRUSTEES – SPECIAL BOARD MEETING MINUTES
Monday, April 30, 2018
1435 BUTTERMILK LANE
ARCATA, CA 95521
(707) 822-0351**

BOARD MEMBERS:

- Jeffrey Schwartz, Board President – Present
- Prairie Moore, Board Clerk – Present
- Carrie Kelly – Present
- Suzanne Langford – *Absent*
- Joe McKinzie – Present

Superintendent: David Lonn - Absent

Others Present: Jen DaParma, Victoria Parker, Karissa Kinyon, Liz Jacobson (all were present during the first Open Session)

I. 6:01 PM BOARD OPEN SESSION – Location: Arcata School District Office Conference Room

I a. Roll Call - Completed

I b. Approval of the Agenda - Completed

Board President Schwartz opened the meeting at 6:01 pm, completed roll call, and asked for approval of the agenda.

Motion 1: Motion made to approve the agenda

By: Prairie Moore

Seconded: Joe McKinzie

Approval: 4

Absent: 1 (Langford)

II. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

AES teacher Liz Jacobson addressed the Board, as summarized below:

I noticed you're planning on laying off two AES staff members. I understand there are budget constraints. There is a likelihood that we'll need one of them to maintain class sizes and follow the LCAP. Please heavily consider rescinding at least one of those layoffs. These are highly qualified teachers, they fit in well, and they want to make Arcata their home. We're in a major teacher shortage - it's very concerning to lose these two qualified teachers. If you close down these jobs, the likelihood is that you'll rehire for at least one position, but these teachers will be gone.

AES Principal Victoria Parker addressed the Board, as summarized below:

The numbers from June are in the Board packet. I reworked it, as you can see on this document (that was distributed to Board members). The first two columns on this document

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illustrate what we have this year (including a teacher currently out). One of the teachers you are considering laying off has seniority and would likely take the position of the teacher who is out if that teacher does come back. We are planning for three 1st Grade classes next year. We're beholden to the teacher who is currently out; I do not know what her plan is. According to the teacher contract, laid off teachers have first priority. I anticipate more students enrolling in TK/K. AES teacher Karissa Kinyon was at 27 students last year before we added another K class, Liz Jabsonson was at 26. Currently we have 14 teachers, next year would be 13. Regarding the teacher who is out, their potential return to work date is in August 2018. We can't hire someone else without giving this teacher an opportunity to fill the position. If you retained the two teachers slated for layoff, then you'd have an extra teacher. This person could go to TK/K - currently there is a small enrollment for these classes, but we often end up with a big K at the start of the year - if they show, then we'd have room for all 3 teachers. TK: We have 4 now (no ADA until they turn age 5); for 2018/19, we have 4 plus 2 out of age range as of now (6 total).

Board member Moore stated:

We risk losing the teachers we trained, or having an extra teacher.

AES teacher Karissa Kinyon addressed the Board, as summarized below:

We're asking you to be mindful of the teacher shortage; these qualified teachers will get jobs elsewhere. Everyone is happy with these teachers. One could do TK, and the other could do First or Second Grade; otherwise, we're looking at 28 kids in a class.

III. 6:13 PM BOARD ENTERED CLOSED SESSION - Location: Arcata School District Conference Room

III a. With respect to every item of business to be discussed in Closed Session pursuant to Section 54957:
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

III b. With respect to every item of business to be discussed in Closed Session pursuant to Section 54957:
PUBLIC EMPLOYMENT
Superintendent

Debra Kingshill, Coordinator of Personnel Services for HCOE, assisted the Board with item III-b.

IV. 7:30 PM RETURN TO OPEN SESSION – GENERAL SESSION: CALL TO ORDER – Location: Arcata School District Office Conference Room

V. ANNOUNCEMENT OF ANY REPORTABLE ACTION TAKEN IN CLOSED SESSION

Board President Schwartz announced that the following actions were taken in Closed Session:

1). Approval of offering Luke Biesecker the open Superintendent position, with details to come later.

Approval: 4

Absent: 1 (Langford)

2). Approval of the Public Disclosure Document with Tentative Agreement

Re: 2017/18 & 2018/19 - CSEA (California School Employees Association Lumberjacks #145) and Unrepresented

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Approval: 4
Absent: 1

- 3). Approval of CSEA and Unrepresented Salary Schedule & H/W Benefit Package
Effective 7/1/2017 & 7/1/2018

Approval: 4
Absent: 1 (Langford)

VI. PERSONNEL

VI a. Public Input Opportunity - Agenda Section Topic Specific

There was no public input on this item.

VI b. Public Hearing: Public Disclosure Document with Tentative Agreement

**Re: 2017/18 & 2018/19 - CSEA (California School Employees Association Lumberjacks #145)
and Unrepresented**

Open: 7:30 pm

Close: 7:30 pm

There was no public input on this item.

VI c. Approval: Public Disclosure Document with Tentative Agreement

**Re: 2017/18 & 2018/19 - CSEA (California School Employees Association Lumberjacks #145)
and Unrepresented**

There was no discussion of this item.

**Motion 2: Motion made to approve the Public Disclosure Document with Tentative Agreement
Re: 2017/18 & 2018/19 - CSEA (California School Employees Association Lumberjacks
#145) and Unrepresented
By: Carrie Kelly
Seconded: Prairie Moore
Approval: 4
Absent: 1 (Langford)**

VI d. Approval and Adoption: CSEA and Unrepresented Salary Schedule & H/W Benefit Package Effective 7/1/2017 & 7/1/2018

There was no discussion of this item.

**Motion 3: Motion made to approve and adopt the CSEA and Unrepresented Salary Schedule &
H/W Benefit Package Effective 7/1/2017 & 7/1/2018
By: Carrie Kelly
Seconded: Prairie Moore
Approval: 4
Absent: 1 (Langford)**

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VI e. Approval: Resolution # 1718-11

Re: Final Action on Resolution and Decision Not to Reemploy Certificated Employees for the 2018/19 School Year

Board President Schwartz stated that this item was tabled.

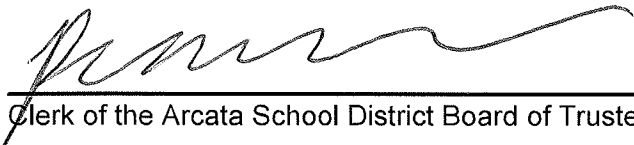
VI f. Acceptance of Resignation from SBMS Principal, Lynda Yeoman

The Board expressed their strong support for Principal Yeoman.

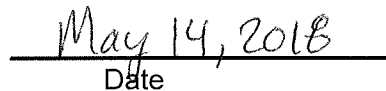
Motion 4: Motion made to approve the Acceptance of Resignation from SBMS Principal, Lynda Yeoman
By: Prairie Moore
Seconded: Carrie Kelly
Approval: 4
Absent: 1 (Langford)

VII. ADJOURNMENT

Motion 5: Motion made to adjourn the meeting at 7:34 pm.
By: Prairie Moore
Seconded: Carrie Kelly
Approval: 4
Absent: 1 (Langford)



Clerk of the Arcata School District Board of Trustees



Date