

ADOPTED

**Arcata School District
BOARD OF TRUSTEES – REGULAR BOARD MEETING MINUTES
Monday, April 9, 2018
1435 BUTTERMILK LANE
ARCATA, CA 95521
(707) 822-0351**

BOARD MEMBERS:

- Jeffrey Schwartz, Board President – Present
- Prairie Moore, Board Clerk – Present
- Carrie Kelly – Present
- Suzanne Langford – Present
- Joe McKinzie – Present

Superintendent: David Lonn

Administration: Victoria Parker, Lynda Yeoman

Others Present: Stacey Schaefer, Jen DaParma, Brian Lovell, Gabe Kelly, Amy Crispin, Phil Purcell, Laura Estetter, Bryan Little, Carol Grimes, Beth Wylie, Rea Erickson, Owen Peterson and family, Colette Aitken, Liz Jacobson, Karissa Kinyon, Julie Hayes, ...

I. 5:35 PM BOARD OPEN SESSION – Location: Arcata School District Office

I a. Roll Call - Completed

I b. Approval of the Agenda - Completed

Board President Schwartz opened the meeting at 5:35 pm, completed roll call, and asked for approval of the agenda.

**Motion 1: Motion made to approve the agenda
By: Prairie Moore
Seconded: Carrie Kelly
Approved unanimously**

II. PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no public comments on closed session items.

III. 5:36 PM BOARD ENTERED CLOSED SESSION – Location: Arcata School District Office

III a. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATORS

Agency Designated Representative: Elizabeth Austin, School & College Legal Services of California

Employee Organizations: CSEA and Unrepresented (Confidential and Classified & Certificated Management)

The Board met in closed session from 5:36 to 6:26 pm.

ADOPTED

IV. 6:30 P.M. RETURN TO OPEN SESSION – GENERAL SESSION: CALL TO ORDER – Location: Sunny Brae Middle School Multipurpose Room

V. ANNOUNCEMENT OF ANY REPORTABLE ACTION TAKEN IN CLOSED SESSION

Board President Schwartz reported that there was no action taken in Closed Session.

VI. STUDENT RECOGNITIONS

Owen Peterson was recognized as this month's Superintendent Award recipient. Owen was joined by his parents Shelby and Andy. Principal Yeoman, Gabe Kelly, Phil Purcell, and Amy Crispin spoke on Owen's behalf, and Principal Yeoman presented the award.

VII. PUBLIC INPUT – GENERAL

There was no public input at this time.

Superintendent Lonn announced that Union Street Charter School, under the direction of Rea Erickson, recently received a Distinguished Schools Program award from the California Department of Education (the only school in Humboldt County to receive the award this year).

The Superintendent also announced that Principal Yeoman will be awarded the Jean Olson Career Achievement Award in May by Chris Hartley, Superintendent of Schools for Humboldt County. Principal Yeoman will be one of three outstanding educators to receive the award this year.

VIII. LEADERSHIP TEAM REPORTS

The Board invited and heard additional comments from the leadership team regarding their programs:

VIII a. Superintendent's Report w/ Enrollment Report

Superintendent Lonn summarized his written Board report and emphasized the following:

- He met with AES staff today to review actions associated with the LCAP metrics for this year, and will have the same opportunity with SBMS staff on April 23rd. He encouraged the Board Members to review this document and provide input as well.
- Regarding the Bond measure, District staff met with Siskiyou Design on April 6th to review some structural issues. The construction project is in two phases, one this summer and one next summer. Corridor repair is to take place in the summer of 2018.
- A Technology Meeting is scheduled for April 25th to discuss the District and site websites and Facebook page.

VIII b. Principals' Reports

- Principal Yeoman publicly thanked Mazzotti's restaurant for their generous donation of a pasta dinner for the SBMS Open House attendees.
- Sixth grade student Vito DeMarino traveled to Fresno to compete in the state Geography Bee, and finished ninth in the state!
- Principal Parker announced that the AES Environmental Fair will be held this Friday.
- Principal Parker reported that she and Principal Yeoman attended the CSEA Quarter Craze Fundraiser, and praised Colette Aitken for organizing this successful event.

VIII c. Technology Coordinator's Report:

ADOPTED

- Greg Ennes, Tech Coordinator, was absent.
- VIII d. Food Service Director's Report:
 - Brenda Turner, Director, was absent.
- VIII e. Charter Schools Directors' Reports
 - Rea Erickson, Director of Union Street Charter, discussed the rationale that allowed USC to become recognized under the California Distinguished Schools Program. She'll be in Los Angeles on May 3 to accept the award.
 - Erickson submitted to the state's Exemplary Program in Arts Education award as well, an additional honor for California Distinguished Schools.
 - Beth Wylie, Director of Fuente Nueva Charter School, relied on her report in the Board packet to convey this month's update to the Board.
 - Bryan Little, Director of Redwood Coast Montessori School, also relied on his report. Board President Schwartz asked him about RCM's high school component and space.
- VIII f. Extended Day Program & Pre-School Report:
 - Brian Lovell, Director, had nothing to add to his report. He is gearing up for summer camp.
- VIII g. Maintenance, Operations, & Transportation Report:
 - Carol Grimes, Director, had nothing to add to her report.
- VIII h. Family Resource Center Director's Report:
 - Laura Estetter, Director, reported that she has been busy recruiting kids for summer camp. The FRC received \$1,400 for camp, more than last year, with the City of Arcata offering a 30% discount.
 - The Backpack Program and Snack Program are in full swing. Thirty-two students received snacks today.
 - She is working on ACEs strategies and hoping for good things to come of this collaborative effort (see Board report).
 - She thanked Johanna Nagan (Blondies Food and Drink) for her \$800 donation.
- VIII i. AETA Leadership Report:
 - Ann Youmans, Co-President, stated that there was nothing to report at this time.
- VIII j. CSEA Leadership Report:
 - Colette Aitken reported that the Quarter Craze Fundraiser and auction brought in \$6,300. She thanked Principal Yeoman, Principal Parker, and Board member Joe McKinzie.
 - Aitken will attend the California Labor Federation pre-conference.

Board member Langford congratulated Estetter for her efforts and Board report, and then congratulated all the Leadership Team members for their reports as well.

IX. INSTRUCTION

IX a. Public Input Opportunity - Agenda Section Topic Specific

There was no public input on this topic.

IX b. First Reading: AR/BP 5117 (Interdistrict Attendance)

ADOPTED

Superintendent Lonn stated that he took the information from the discussion at the last Regular Board meeting about this topic, plugged in some numbers given to him by Principals Parker and Yeoman, and created this draft for the Board's review.

There was no additional discussion of this item.

X. GENERAL FUNCTION-CONSENT ITEMS - Approval w/ Single Motion

- X a. Approval: Minutes - March 10, 2018 - Special Board Meeting
Minutes - March 12, 2018 - Regular Board Meeting
Minutes - March 24, 2018 - Special Board Meeting
- X b. Approval: Warrants
- X c. Approval: New Hires:
 - 1. Classified Employees - Chris Ardrey (PE Aide & Lunch Monitor); Janice Wick (Instructional Aide-LEP)
 - 2. Certificated Employees - None
- X d. Approval: New Resignations and Retirements:
 - 1. Classified Resignations - Nicholas Zafiratos (Afterschool Aide)
 - 2. Certificated Resignations - None
 - 3. Classified Retirements - None
 - 4. Certificated Retirements - None
- X e. Approval: Quarterly Report on Williams Uniform Complaints - First Quarter 2018

There was no discussion of this topic.

Motion 2: **Motion made to approve the General Function-Consent Items**

By: Carrie Kelly

Seconded: Suzanne Langford

Approved unanimously, with the exception of item X a-2, the meeting minutes of March 12, 2018. Board President Schwartz was not present at that meeting, and so abstained from voting on the minutes for that meeting.

XI. BUSINESS & FINANCE

XI a. Public Input Opportunity - Agenda Section Topic Specific

There was no public input on this topic.

XI b. Approval: Routine Budget Revisions

There was no discussion of this item.

Motion 3: **Motion made to approve the Routine Budget Revisions**

By: Suzanne Langford

Seconded: Prairie Moore

Approved unanimously

XI c. Local Control Accountability Plan (LCAP) - Update

ADOPTED

Superintendent Lonn reported that the LCAP Committee is in the process of getting feedback from stakeholders; once we have that input, we'll continue to write the document. We need to set the dates following on this agenda so that we can finish the process for this year.

XI d. Scheduling LCAP/Budget Adoption Public Hearing

Superintendent Lonn stated that there are a lot of checks and balances on the LCAP - budget folks and others at HCOE who ensure that our goals are written correctly. They need at least 10 days in advance of the hearing.

The Public Hearing was set for Monday, June 25 at 5:30 pm. This topic will probably be the only topic on the agenda, so most likely there won't be a Closed Session.

Motion 4: **Motion made to approve scheduling the LCAP/Budget Adoption Public Hearing for Monday, June 25 at 5:30 pm.**
By: Prairie Moore
Seconded: Suzanne Langford
Approved unanimously

XI e. Scheduling LCAP/Budget Adoption

Superintendent Lonn reported that in between the LCAP/ Budget Adoption Public Hearing meeting and the Adoption meeting, the public gets to look at the LCAP and provide final input.

The meeting was scheduled for Thursday, June 28 at 5:30 pm. Once again, this topic will probably be the only topic on the agenda, so most likely there won't be a Closed Session.

Motion 5: **Motion made to approve scheduling the LCAP/Budget Adoption for Thursday, June 28 at 5:30 pm.**
By: Suzanne Langford
Seconded: Carrie Kelly
Approved unanimously

XI f. Discussion: Online Agenda Platforms

Superintendent Lonn reported that he will bring some research to the next Board meeting after he talks with other districts on how they do it. He'll come back with some ideas and suggestions for the next meeting.

XI g. Donor Recognition: Johanna Nagan and Blondies Food and Drink

Superintendent Lonn stated that Johanna Nagan, owner of Blondies Food and Drink, made a generous donation of \$3,000 for the Mindfulness Program at AES, and \$800 to the Family Resource Center's ACEs workshops. We were going to recognize her officially tonight but she isn't able to attend a Board meeting until May, so we'll invite her back then to publicly acknowledge her.

XII. PERSONNEL

XII a. Public Input Opportunity - Agenda Section Topic Specific

ADOPTED

Principal Yeoman invited the Board to the Friendship Fair on April 24, a collaborative effort between AES and SBMS to educate students on bullying and promote positive student relations. We received grant funding for orange T-shirts for all students from the Humboldt Area Foundation and Hops In Humboldt. A student-led Not In Our Schools Committee has developed the event, which will include making friendship bracelets, books on bullying, a cooperative obstacle course, etc.

XII b. Superintendent Search Update

Board president Schwartz announced that they interviewed five candidates, and didn't come to a decision. They reopened the application period, with a deadline of Friday, April 13. A couple of candidates have applied.

XIII. BOARD COMMUNICATIONS

XIII a. Public Input Opportunity – Agenda Section Topic Specific

There was no public input on this topic.

XIII b. SELPA Letter of Support: AB 3136 Re: Special Education Funding

Superintendent Lonn stated that the local SELPA office asked us to bombard the state legislature to encourage them to fund special education at a better level than they fund now. Included in the packet is the letter we sent on their behalf.

XIV. BOARD DEVELOPMENT

XIV a. Public Input Opportunity - Agenda Section Topic Specific

There was no public input on this topic.

XV. FUTURE AGENDA ITEMS

XV a. Public Input Opportunity - Agenda Section Topic Specific

There was no input on this topic from the public or the Board.

XVI. ADJOURNMENT

Motion 6: Motion made to adjourn the meeting at 7:14 p.m.

By: Carrie Kelly

Seconded: Prairie Moore

Approved unanimously


Clerk of the Arcata School District Board of Trustees

May 14, 2018
Date