

ADOPTED

Arcata School District BOARD OF TRUSTEES – REGULAR BOARD MEETING MINUTES

Monday, May 8, 2017
1435 BUTTERMILK LANE
ARCATA, CA 95521
(707) 822-0351

BOARD MEMBERS:

- Carrie Levy - Present
- Prairie Moore, Board Secretary – Present
- Jeffrey Schwartz, Board President – Present

Superintendent: Dr. Barbara Short

Administration: Lynda Yeoman, Victoria Parker

Others Present: Stacey Schaefer, Jen DaParma, Nichole Serrano, Dan Sayre, Rudy Garcia, Marla Camp, Annelise Ely, Doug Oliveria, Cindy Olsen, Terri Wallis, Terri Bayles, Phil Purcell, Amy Crispin, Stefan Hall, Sarah Pennisi, Nicole Reis, Julie Hayes, Bettina Eipper, Ann Youmans, Brian Little, Brenda Turner, Colleen Carper, ...

- I. 5:30 P.M. BOARD OPEN SESSION – Location: Sunny Brae Middle School Library**
I a. Roll Call – Completed.
I b. Approval of the Agenda – Completed.

Motion 1: Motion made to approve the agenda
By: Prairie Moore
Seconded: Jeffrey Schwartz
Carried unanimously

- II. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**
There were no public comments on closed session items.

- III. 5:46 P.M. BOARD ENTERED CLOSED SESSION – Location: ARCATA SCHOOL DISTRICT OFFICE**
The Board met in closed session from 5:46 p.m. to 6:46 p.m.

- IV. 6:50 P.M. RETURN TO OPEN SESSION – GENERAL SESSION: CALL TO ORDER – Location: SBMS MULTI-PURPOSE ROOM**

- V. ANNOUNCEMENT OF ANY REPORTABLE ACTION TAKEN IN CLOSED SESSION**
The Board President reported that there was no action taken during Closed Session.

- VI. STUDENT RECOGNITION**
Mary Crow and Emma Sayre were presented with the Superintendent's Award by Dr. Short.

- VII. SPECIAL RECOGNITIONS**
Superintendent Short presented the National Physical Education and Sport Week Proclamation. Doug Oliveria and Rudy Garcia were then recognized for their volunteer efforts at the schools that benefit physical education for students. Dr. Short then presented the Classified School Employee Week Proclamation and School Nutrition Employee Week Proclamation, and recognized Terri Wallis as the School Lunch Hero for 2017.

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VIII. PUBLIC INPUT – GENERAL

AETA Co-President Ann Yeomans spoke in support of teachers. A teacher thanked the new Board President for his warm and welcoming letter sent to all staff earlier in the month; CSEA Vice President Nichole Serrano presented the CSEA member appreciation acknowledgements to Colleen Carper and Melanie Dawson.

IX. GENERAL FUNCTION-CONSENT ITEMS (Approval with Single Motion)

- IX a. Approval: Minutes – April 10, 2017 – Regular Board Meeting
- IX b. Approval: Warrants
- IX c. Approval: New Hires:
 - 1. Classified Employees - Angela Jones (Aide)
- IX d. Approval of Board Policies: AR 6158

Motion 2: Motion made to approve the General Function-Consent Items
By: Prairie Moore
Seconded: Carrie Levy
Carried unanimously

X. INSTRUCTION

X a. English Language Arts Adoption

Superintendent Short stated that the district has made thoughtful choices for ELA materials based on what was available and forthcoming and fit district needs. ELA recommendations were made with input from administration and AETA. Principal Parker has a plan in place, and wants to go with a quality product like Fountas Pinnell, which is being adopted by other schools such as Pacific Union. If the final choice is Fountas, we won't purchase every piece but will customize our purchase and get only what we need. Principal Parker stated that we need to move to something integrated and comprehensive; Dr. Short reported that Fountas was also chosen for integrated intervention (for kids who have IEPs as well as those without), with materials that go up to the 8th grade level.

Motion 3: Motion made to approve the ELA Curriculum Adoption Recommendations
By: Prairie Moore
Seconded: Carrie Levy
Carried unanimously

X b. Summer School Session for Special Education - July 31-August 11, 2017
There was no discussion of this topic.

Motion 4: Motion made to approve the Summer School Session for Special Education - July 31-August 11, 2017
By: Carrie Levy
Seconded: Prairie Moore
Carried unanimously

XI. BUSINESS & FINANCE

XI a. Approval: Routine Budget Revisions

Business Manager Stacey Schaefer presented the routine budget revisions. There was no discussion about this item.

Motion 5: Motion made to approve Routine Budget Revisions
By: Prairie Moore
Seconded: Carrie Levy

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Carried unanimously

XI b. Second Interim Certification from HCOE

Dr. Short stated that this item, with the corresponding HCOE letter in the Board packet, was for the Board's information. The HCOE has concurred with the positive certification issued by the Superintendent and Board.

XI c. GO Bond and Citizen's Oversight Committee Update

Dr. Short stated that we have received one application so far, and have reached out to past members, the Chamber of Commerce, Humboldt Taxpayer's League, past Committee members, etc. Ideally we will get 3-4 members. The Committee does not decide how the money is spent; rather, they oversee the expenditures.

XI d. Approval: Resolution 1617-11 (Consolidate and Hold Future ASD Board of Trustees Elections on the Same Day as the Statewide General Election Conducted in Even-Numbered Years)

Dr. Short stated that this is standard procedure; every district in the County is changing their election cycle, encouraged by the HCOE.

Motion 6: Motion made to approve Resolution 1617-11
By: Carrie Levy
Seconded: Prairie Moore
Carried unanimously

XI e. Approval: Resolution 1617-13 (Ordering Governing Board of Education Member Election Specification of the Election Order)

Dr. Short stated that this was recommended to us by HCOE, and gets filed with County Elections. She then clarified that the purpose of the election is to elect four members of the Board rather than three, as listed in the corresponding document in the Board packet.

Motion 7: Motion made to approve Resolution 1617-13
By: Prairie Moore
Seconded: Carrie Levy
Carried unanimously

XI f. Interview: Board of Trustees - Phil Santos

Phil answered questions from the Board regarding his potential participation as a new Board member.

XI g. Approval: Board Member Appointment - Selection of New Board Member, Issuance of Oath of Office

The Board voted on the appointment of Phil Santos to the Board.

Motion 8: Motion made to appoint Phil Santos as a New Board Member
By: Carrie Levy
Seconded: Prairie Moore
Carried unanimously

It was then agreed by the Board that new Board member Santos would refrain from voting during the Personnel segment of the meeting.

XII. PERSONNEL

XII a. Approval: Public Disclosure Document with Tentative Agreement re: 2016/17 AETA

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Dr. Short reported that HCOE has approved the Tentative Agreement made with AETA.

Motion 9: Motion made to approve the Public Disclosure Document with Tentative Agreement re: 2016/17 AETA
By: Prairie Moore
Seconded: Carrie Levy
Carried by Schwartz, Moore, and Levy, with Santos abstaining

XII b. Approval and Adoption: Salary Schedule and H/W Benefit Package, Effective 7/1/2016

Dr. Short remarked that with the AETA settlement, the salary schedule has been retroactively adopted.

Motion 10: Motion made to Approve and Adopt the Salary Schedule and H/W Benefit Package, Effective 7/1/2016
By: Carrie Levy
Seconded: Prairie Moore
Carried by Schwartz, Moore, and Levy, with Santos abstaining

XII c. Approval: Resolution 1617-12 (Final Action on Resolution and Decision Not to Reemploy Certificated Employees for the 2017/18 School Year)

Dr. Short stated that we would like continue to employ Althea Jones full-time, as a full-time School Counselor is of great benefit to Arcata Elementary, but Althea will only be employed half-time (.5), as this is the budget commitment as per the LCAP. The Board could approve a 1.0 counselor for next year through the LCAP process.

Motion 11: Motion made to approve Resolution 1617-12
By: Prairie Moore
Seconded: Carrie Levy
Carried by Schwartz, Moore, and Levy, with Santos abstaining

XII d. Personnel Status Update

Dr. Short reported that the corresponding document in the Board packet is to keep the Board informed of what positions we do have posted. These were flown in-house first, and then opened to all. We have received several applications so far.

XIII. LEADERSHIP TEAM REPORTS:

XIII a. Superintendent's Report with Enrollment Report

Superintendent Short discussed the district's efforts to comply with new school website requirements, including meeting with a local website developer and contacting other companies about their web services. By January 1, 2018, new legal regulations require that the district must make the information on its website accessible to all; we'll have to have text to speech, text in at least two different languages, etc. (and could be sued for not having it done). She also reported that she would be distributing a branding survey as part of social media outreach development.

Board member Levy stated that the district is wonderful for working parents because of our great afterschool program.

XIII b. Principals' Reports

Principal Parker stated that AES has a full Site Council at last. They also have a parent interested in joining the newly-formed Wellness Committee. She is looking into Crabs baseball tickets as rewards

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for students with perfect attendance.

Principal Yeoman gave the Board the Pepperbox student newspaper so that they could read the interview with a past SBMS student. She reported that she is actively seeking Site Council members (don't have to be parents). The Council meets a few times a year.

XIII c. Technology Coordinator Report

XIII d. Food Service Director Report

XIII e. Charter Schools Directors Reports

Bryan Little of Redwood Coast Montessori reported that they just signed the lease for their new high school, which will be at 2610 Wyatt Lane in Arcata near DeepSeeded Farm.

XIII f. Extended Day Program & Pre-School Report

XIII g. Maintenance, Operations, and Transportation Report

XIII h. Family Resource Center Director's Report

XIII i. AETA Leadership Report

Liz Jacobson said, in response to Dr. Short's presentation on salary data, that it is hard to make comparisons when not all the data is up to date, and when Health & Welfare benefits are not included.

XIII j. CSEA Leadership Report

XIV. FUTURE AGENDA ITEMS

Future items include a Special Board meeting for the Draft LCAP Presentation and Approval, to be held on May 15; a master agreement for Independent Study; and a School Safety Plan for SBMS.

XV. ADJOURNMENT

Motion 12: Motion made to adjourn the meeting at 8:54 p.m.
By: Phil Santos
Seconded: Carrie Levy
Carried unanimously

XVI. CLOSED SESSION

The Board did not go back into Closed Session.



Clerk of the Arcata School District Board of Trustees

6-12-17

Date