

HUMBOLDT COUNTY BOARD OF EDUCATION
901 Myrtle Avenue, Eureka, CA 95501

MINUTES
August 9, 2017

BOARD RETREAT

PRESENT: Loretta Eckenrode, Marc Rowley, Bill Ruff, Mary Scott and Robert Siekmann

ABSENT: None

ALSO PRESENT: Chris Hartley, Superintendent; Heidi Moore-Guynup, Assistant Superintendent; Lori Breyer, HCOE; Damara Moore, SCLS; Janine Melanson, Administrative Assistant.

Interdistrict Attendance

Dr. Hartley stated that the current agreement among districts is in place for the 2017-18 school year.

Loretta Eckenrode suggested a press release by Dr. Hartley regarding roles and responsibilities of the various parties in interdistricts. Dr. Hartley stated that, once the current working group completes the forms and agreement, it would be a good time to launch a media campaign.

Damara Moore, Attorney with School & College Legal Services presented (please see the handout, "The Law & Student Interdistrict Transfers.")

Districts can declare themselves a District of Choice. A request to attend can be denied due to space, in which case their denial is not appealable.

Damara stated that without an MOU, families do not necessarily have to reapply for the transfer each year. With an MOU, the reapplication issue can be written in and required every year. Currently, the MOU allows flexibility for an application to be granted for one or more years. 11th & 12th graders are considered residents and do not need to reapply.

Priority rights are given to victims of bullying or children of active military personnel.

Open enrollment - if child's neighborhood school is one of the 1000 schools identified by the state as low performing, child can go to a higher performing school of choice.

Residence - working in town 10 hours or more, district of enrollment can but does not have to accept. District of residence based on work location can deny if cost of educating the student would exceed aid, or if they are losing more students than they are gaining under this section. This is attendance based on residence and not considered an interdistrict transfer.

There are only two board policies in districts (written by HCOE) - decision on requests can be by superintendent/designee or board. Majority gives authority to superintendent/designee. Robert

Siekmann suggests that wording be “remand to board, or if superintendent/designee is the decision making body, recommend that board be advised of result of appeal.”

Ed Code 46601 allows two different notification to parent timelines depending on if the request is made in the summer or during the school year.

Provisional admission is currently not allowed in MOU (MOU can supersede education code).

Damara suggested that the board may want to decide as a group which side the board will give the most weight if the district and parent positions are equally compelling. President Ruff, with the concurrence of Mary Scott, stated that the board considers each case from their own frame of reference and each case is considered individually, but they would be willing to look at the idea when neither side is more compelling.

Heidi Moore-Guynup suggested county office staff put together the philosophy of various districts to share with the HCOE board.

Dr. Hartley suggests the appeal form require more information from the parent AND district denying. President Ruff agrees but wants to be sensitive to the family’s ability to know what information would be pertinent to add to the form. Robert Siekmann stated this is why he strives to pull information out of people once they are at the hearing.

When considering the welfare of pupil, Damara reminded board to stay with the educational welfare, not just that the parent is having a difficult time in life.

Impact on family - childcare, family employment, transportation. Damara offered another list that are not in policy but may be considerations such as bullying, military status, siblings, etc.

Impact on districts – will transfer significantly impact educational programs or financial stability?

BP 5117 states parties may present witnesses at the appeal if they are the same that offered testimony to the local boards/districts. Damara suggested being lenient in this regard.

Damara stated that AR5117 indicates the board may hold a hearing in closed session. She suggest closed session always be agendaized to allow if needed. The board has three days to render a decision – decision is made at meeting but can ask the secretary to write up the results and sent to the parties.

Dr. Hartley stated that Lori’s job is to let parents know rights and laws. Lori handed out a packet of our policies as well as other counties’ policies and handbooks. She proposed a subcommittee of the board to work with her to review the policies and consider the idea of a handbook. Lori was unable to present due to time constraints, but President Ruff asked that she return at another time to present. Marc Rowley suggests he and Robert coordinate with Lori as the subcommittee.

The meeting recessed at 3:05 p.m.

REGULAR BOARD MEETING

President Bill Ruff called the meeting of the Humboldt County Board of Education to order at 3:17 p.m. with a quorum present.

PRESENT: Loretta Eckenrode, Marc Rowley, Bill Ruff, Mary Scott and Robert Siekmann

ABSENT: None.

ALSO PRESENT: Chris Hartley, Superintendent of Schools; Heidi Moore, Assistant Superintendent; Lori Breyer, Stacy Young, Carol Ingram, Tess Ives, Felecia Doherty, Beth Chaton, Jennifer Fairbanks, HCOE; and Janine Melanson, Administrative Assistant

1.0 FLAG SALUTE

Loretta Eckenrode led the flag salute.

2.0 ADJUSTMENT OF AGENDA

None.

3.0 BOARD MEMBER ANNOUNCEMENTS/COMMENTS/REPORTS

Mary Scott thanked Dr. Hartley, Damara and Lori for the valuable retreat information and presentation.

President Ruff thanked Loretta for chairing the meeting last month.

4.0 PUBLIC COMMENTS

None.

5.0 CONSENT AGENDA

It was moved/seconded (Rowley/Siekmann) to approve the consent agenda. **The motion carried with the following hand vote.**

Hand Vote

AYES:	Eckenrode, Rowley, Ruff, Scott and Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	None

The following items were acted upon under the consent agenda:

- 5.1 Approve Minutes—July 12, 2017
- 5.2 Approve Travel Claims
- 5.3 Review and Accept Superintendent's Schedule of Surplus Personal Property Report
- 5.4 Adopt Resolutions Approving PERS Golden Handshake Window Periods - HCOE
10/8/2017-3/2/2018 and 5/1/2018 to 8/31/2018
- 5.5 Adopt Resolutions Approving STRS Golden Handshake Window Periods - HCOE
10/2/2017-1/29/2018 and 5/1/2018-8/28/2018
- 5.6 Approve Routine Budget Revisions

6.0 ACTION ITEMS

6.1 ADOPT NEW BOARD POLICY AND REVIEW ADMINISTRATIVE REGULATION 5141.52 – SUICIDE PREVENTION AS A FIRST READING

Chris added that this is a first reading. Tess Ives presented to the board in March. Training was held in March for districts due to new law requiring this policy by the beginning of 17-18 school year. Felicia Doherty creating training and curriculum that is the policies and procedures to be used in programs. All court/community staff will be trained at back to school meeting and school safety manual will be updated. Dr. Hartley found while attending the PAC6 conference that we are a model district – many others at the conference were not as far along or complete in their process. Training was in partnership with other agencies -- two follow up training for psychologists and counselors and another for any staff. It was moved/seconded (Rowley/Scott) to adopt new board policy as a first reading and review administrative regulation 5141.52 – Suicide Prevention. **The motion carried with the following hand vote.**

Hand Vote

AYES:	Eckenrode, Rowley, Ruff, Scott and Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	None

6.2 REVIEW AND ACCEPT REVISION TO ADMINISTRATIVE REGULATION 6164.6 IDENTIFICATION AND EDUCATION UNDER SECTION 504

It was moved/seconded (Eckenrode/Siekmann) to review and accept minor revisions to AR 6164.6 – identification and Education Under Section 504. **The motion carried with the following hand vote.**

Hand Vote

AYES:	Eckenrode, Rowley, Ruff, Scott and Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	None

7.0 INFORMATION/ACTION ITEMS

7.1 SUPERINTENDENT'S REPORT

Dr. Hartley shared the 2017-18 Major Initiatives and thanked Cabinet for their work on these at the recent PAC6 Conference. PAC6 is a meeting in conjunction with 7 other county offices. HCOE's Cabinet went a day early and had a retreat. Dr. Hartley indicated he intends to pull pieces from the Initiatives document and report out as the year progresses.

Janine presented on the idea of electronic board packets, suggesting a few different methods and procedures the board may choose to adopt. It was moved/seconded (Scott/Eckenrode) to move to using electronic board packets. The motion was amended, moved/seconded (Scott/Eckenrode) to use Option 1 as presented – PDFs of the agenda and each agenda item and back up will be

emailed to board members. Board members will be set up with HCOE.ORG emails and provided devices for the meeting. The process will be evaluated month to month.

The motion carried with the following hand vote.

Hand Vote

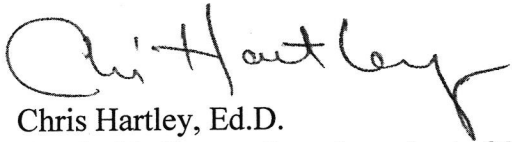
AYES:	Eckenrode, Rowley, Ruff, Scott and Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	None

7.2 FUTURE AGENDA PLANNING

Dr. Hartley stated that enrollment counts will be brought to the board at the September meeting. He also invited the board to attend the welcome back all-staff meeting on August 25 at 8:30a.m. Janine mentioned that the Teacher of the Year recognition will be part of the September meeting as well. The County Committee item that was on the Retreat agenda will be continued to a future Superintendent's Report.

The meeting adjourned at 3:57pm

Respectfully submitted,



Chris Hartley, Ed.D.
Humboldt County Superintendent of Schools

CH:jm