

HUMBOLDT COUNTY BOARD OF EDUCATION
901 Myrtle Avenue, Eureka, CA 95501

MINUTES
July 12, 2017

Vice President Loretta Eckenrode called the meeting of the Humboldt County Board of Education to order at 3:01 p.m. with a quorum present.

PRESENT: Loretta Eckenrode, Marc Rowley, Mary Scott and Robert Siekmann

ABSENT: Bill Ruff

ALSO PRESENT: Chris Hartley, Superintendent of Schools; Heidi Moore, Assistant Superintendent; Beth Chaton, Lori Breyer, Jenny Bowen, Linda Prescott, HCOE; Fred Van Vleck and Laurie Alexander and Janine Melanson, Administrative Assistant

1.0 FLAG SALUTE

Robert Siekmann led the flag salute.

2.0 ADJUSTMENT OF AGENDA

None.

3.0 BOARD MEMBER ANNOUNCEMENTS/COMMENTS/REPORTS

None.

4.0 PUBLIC COMMENTS

None.

5.0 PRESENTATION – Linda Prescott – Nutrition Services

Linda Prescott presented regarding the nutrition services program. Linda stated that her staff is made up of 3 individuals in addition to herself: Nancy Kinziger, Nutrition Education Specialist; Megan Russin, Nutrition Education Technician; and Erin Derden-Little, Farm-to-School Coordinator.

The Harvest of the Month (HOTM) program has been in place 15 years. Linda shared that it is the hub around which their other efforts are built. The goal is to provide students with multiple opportunities to try fruits and vegetables in school and also in their home environments.

School food services – Linda has been building a network throughout the county. School meals are a vehicle for nurturing and creating physical wellbeing as well as academic success. Many students receive the majority of their meals in school (breakfast, lunch, supper and snacks are available). HCOE's Nutrition Services offer trainings and meetings (3-5 per year) focused on day to day operations (regulations) as well as emphasis on culinary trainings. Eureka City Schools staff chef and trainers from out of the area have been utilized.

Cafeteria promotional events are coordinated: Picnic Day (local ingredients), Beef to School (Humboldt Del Norte Cattlemen donates beef schools for one meal per month – 1,800 lbs. donated each month. The only cost to schools is processing and delivery. HCOE Nutrition Services coordinates), Taco Tuesday (5th year - local rancher Clint Victorine donates beef; has become a schoolwide event beyond the cafeteria with poster contents, cafeteria decorating, etc.). This year a jingle competition was added – Linda shared the video of this year's jingle winners from Scotia School.

One on one technical assistance is provided to districts - staff will conduct taste testing at a school's request featuring a new recipe to garner buy-in before an item is added to the menu. Linda's team collects information

on responses to the new item in order to make a recommendation to the school. They've found that the introduction prior to an item being on the menu increases acceptance.

Linda shared that they have been coordinating local procurement, working with districts on local sourcing by helping make the connection with farmers at their farms or farmers' market. They have a core group of 10 farmers that they work with for districts and HOTM. They have also connected the Humboldt HydroFarms with Eureka City Schools and Scotia; McKinleyville and Fortuna are also interested.

An area Linda stated she plans to focus on and expand is cooperative purchasing. They are combining orders from districts with the HOTM delivery and deliver the items to districts to be used in their cafeterias.

Linda also offers one-on-one assistance with grant writing. She has assisted with equipment grants, breakfast start up/expansion, fresh fruit and vegetable grants. She is finding that providing this technical assistance builds capacity for districts to look and apply for grants on their own. A recent grant received is a 2.5 year grant working with Eureka City Schools central kitchen to purchase local produce in the peak season and process (freeze) for later use. In the second and third years, they will expand to other districts.

The impact of these efforts are being realized. Linda shared that their data looks good as far as student participation increases. \$27,000 has been spent with local farmers, not counting the beef purchases – these are funds staying in the county.

Classroom – Linda shared that HCOE Nutrition Services helps educators prepare students for lifelong health and success. HOTM is proven to be effective. Educator packets (newsletter, story book, curriculum for K-5 after school programs) are provided. This is followed with produce for tasting, either alone or combined with a simple recipe. Linda shared a video that is also a part of the program, connecting kids to local agriculture.

Students – Nutrition Services' salsa recipe competition coming up on the 8th year. This program provides garden based nutrition education and culinary experience to after school program students. Culinary activities are presented to the students building up to the competition, but also giving the students skills to make good choices. Linda's surveys shows that students have increased servings of fruit and vegetables by .5 servings/day.

Families - Family meal markets are a part of after school programs, currently in 11 schools with 5-7 on a waiting list. The meal aligns with HOTM – the meal is prepared in the after school program and families are invited to sample. Families may then take a bag of ingredients (sometimes including utensils) home. Only 20 bags are available (limited by budget and staff), so coordinators help identify families that need it most. The program helps families plan meals, have meals together and connect to food sources. A survey of 145 families showed that 100% reported preparing the recipe at least once, 54% reported preparing the recipe more than once and 80% involved their children.

Marc Rowley asked if Linda feels their efforts are successful. Linda stated they have turned a corner and are making a difference. They are dealing with a generation of parents who never learned to cook for themselves. But Linda has support from community, school food service staff, teachers, etc., and they are starting to see the changes with school food services staff. There are still some who are overburdened with staying up with regulations and reporting, but they are seeing increased involvement. Networking allows them to see how others are making it work. Heidi Moore mentioned that CalFresh has authorized the use of EBT at farmers' markets, indicating that system and policy improvements are being made to further this movement.

Dr. Hartley stated he spent some time with Linda and her staff and commented on what a talented and creative team she has. Loretta stated she taught at Garfield and they were always excited when HOTM arrived.

6.0 CONSENT AGENDA

It was moved/seconded (Rowley/Scott) to approve the consent agenda. **The motion carried with the following hand vote.**

Hand Vote

AYES:	Eckenrode, Rowley, Scott and Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	Ruff

The following items were acted upon under the consent agenda:

- 6.1 Approve Minutes—June 14, 2017
- 6.2 Approve Travel Claims
- 6.3 Annual Review of Policy #6145-Extra Curricular/Co-Curricular Activities
- 6.4 Receive and File Quarterly Williams Compliance Report - Instructional Materials, School Facilities & Teacher Certification
- 6.5 Accept Donations for Rising Stars Foundation
- 6.6 Approve Submission of 2017-18 Co-op Consolidated Application for Categorical Funding

7.0 ACTION ITEMS

7.1 RECEIVE AND FILE POTENTIAL MAXIMUM COST OF PERS GOLDEN HANDSHAKE – HCOE

It was moved/seconded (Rowley/Siekmann) to receive and file Potential Maximum Cost of PERS Golden Handshake – HCOE. **The motion carried with the following hand vote.**

Hand Vote

AYES:	Eckenrode, Rowley, Scott and Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	Ruff

7.2 REVIEWED/ACCEPTED MINOR REVISIONS TO THE FOLLOWING ADMINISTRATIVE REGULATIONS/EXHIBIT

AR 1335 - Sequoia Conference Center

AR 1312.4 – Uniform Compliant Procedures

E 1312.5 – Uniform Complaint Procedures, Notice of Complaint Rights

It was moved/seconded (Scott/Rowley) to review and accept minor revisions to AR 1335, 1312.4 & Exhibit 1312.5. **The motion carried with the following hand vote.**

Hand Vote

AYES:	Eckenrode, Rowley, Scott and Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	Ruff

7.3 AUTHORIZE SUBMISSION OF GRANT TO HUMBOLDT COUNTY FISH & GAME ADVISORY COMMISSION - CLASSROOM AQUARIUM EDUCATION PROGRAM

Beth Chaton shared that the program started many years ago as result of a teacher who brought the program from Washington state. Feedback from districts has been positive regarding the teacher who was hired for the program this past year. Additional \$500 is being requested to allow additional compensation for the position.

It was moved/seconded (Scott/Siekmann) to authorize submission of grant to Humboldt County Fish & Game Advisory Commission - Classroom Aquarium Education Program. **The motion carried with the following hand vote.**

Hand Vote

AYES:	Eckenrode, Rowley, Scott and Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	Ruff

8.0 INFORMATION/ACTION ITEMS

8.1 SUPERINTENDENT'S REPORT

Dr. Hartley acknowledged Heidi Moore, Assistant Superintendent.

Dr. Hartley stated that the state budget is 25 million below the May revision, but higher than the January proposed budget. Gap funding for districts is at 96% indicating funding is close to the 2007-08 target level. This means district funding will be flattening out, making it an important item to communicate to districts. Combined with the higher levels of PERS and STRS, there is a need to be conservative and conscientious. Supplemental, free and reduced lunches, foster youth and the like benefit Humboldt County to some degree, but not to the degree of the urban and central California counties. The Governor approved the formula that funds counties with higher levels of students in these categories, but those are the same areas that are already getting more funding. Dr. Hartley stated he intends to continue advocate for a rural factor.

Dr. Hartley shared that the Governor put into the budget a mandatory orientation for the unions to meet with all employees. This will not be a problem for us to implement, but will be problematic for some districts. Dr. Hartley will be in touch with the union representatives to work out the details.

8.2 BOARD RETREAT AGENDA

Tentative Agenda distributed - includes the following items:

- Interdistrict attendance policies and appeals
Mary Scott asked that this include more information on the change in law regarding childcare and employment as related to interdistricts. Marc Rowley asked for clarification on the concept of hardship.
- Electronic board packets
- Agenda order
- County committee

Loretta Eckenrode asked to be presented with information on the legality of marijuana operations in proximity to schools.

8.3 FUTURE AGENDA PLANNING

Dr. Hartley shared that the August agenda has several receive and file items and that he will have a detailed report on state budget. 2017-18 major thrusts will be presented. The all staff welcome back will be August 25 – Dr. Hartley invited the board members.

9.0 INTERDISTRICT ATTENDANCE APPEALS

3:45 p.m. – Adams

Vice President Eckenrode suggested moving 9.0 to before 8.0 in the interest of time. Vice President Eckenrode reviewed the appeal procedures.

Lori Breyer introduced parent Jessica Adams who shared a packet of information regarding her son and spoke on behalf of her request for transfer from Eureka City Schools to Northern Humboldt Unified School District. She shared that she works in the district, has a recommendation from the student's 8th grade teacher for the placement at Arcata High School, and that she has another child on an interdistrict transfer to an Arcata school. The transition IEP has not been held due to the uncertainty of placement.

It was moved (Rowley) to grant the request based on the student's particular needs. The motion died for lack of a second.

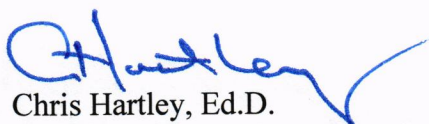
It was moved/seconded (Scott/Siekmann) to remand the interdistrict attendance request to the Northern Humboldt Union High School District due to new information presented by the parent that was not available to the district when it was first considered. **The motion carried with the following hand vote.**

Hand Vote

AYES:	Eckenrode, Rowley, Scott and Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	Ruff

The meeting adjourned at 4:50 p.m.

Respectfully submitted,



Chris Hartley, Ed.D.
Humboldt County Superintendent of Schools

CH:jm