

HUMBOLDT COUNTY BOARD OF EDUCATION
2:00 p.m. Study Session: Interdistrict Attendance Appeals Policy
3:00 p.m. Regular Board Meeting – Board Room (Annex Building)
901 Myrtle Avenue, Eureka, California

MINUTES

October 11, 2017

PRESENT: Loretta Eckenrode, Bill Ruff, Mary Scott

ABSENT: Marc Rowley, Robert Siekmann

ALSO PRESENT: Chris Hartley, Superintendent; Heidi Moore-Guynup, Assistant Superintendent; Lori Breyer; Jenny Bowen, HCOE; Damara Moore, SCLS; Janine Melanson, Administrative Assistant.

The meeting opened at 2:00 p.m.

INTERDISTRICT TRANSFER APPEAL POLICIES

Notes from the August retreat were provided to the Board for reference. This session continues that conversation.

Lori Breyer discussed enrollment trends since 1999.

Interdistrict transfer is an exception to the compulsory education law.

7 years ago, the county-wide agreement and forms were put in place. Two years after, there were revisions due to bullying laws. This agreement expired June 30, 2017.

President Ruff shared that where the procedures failed in the past was in the erroneous information given from districts to parents, or parents not understanding the process from the beginning. Lori stated that there have been many conversations around this. She also realizes that she needs to provide an overview of the process annually for districts. New administration is sometimes unaware of the county interdistrict agreement.

Best practice is for proposed district of attendance (DOA) to not sign before the district of residence (DOR). The DOR should have the opportunity to tell the parents about their district and find out why they want to transfer. Under education code, parents are allowed to start with the proposed DOA before approvals. In the MOU, the county disallowed this from happening.

District policies differ -- some superintendents are authorized to approve/deny, others the board approves/denies, and some have superintendents authorized but there is an internal appeal to their board before the appeal to the Humboldt County Board of Education. President Ruff would like to have this information about the districts prior to an appeal hearing. Lori stated we could add this to our process - if appeal to the school board was an option and followed through.

If parent did not follow the process, our board can remand. Lori pointed out that these discrepancies should be resolved before the appeal gets to our board. It is currently in our regulation that the district will provide the summary of the rationale for denial and whether local appeals have been exhausted.

Reasons for desired district denial: Earlier transfer revoked, expulsion, transportation issues, capacity at grade level, program not available, capacity of program.

In our current policy, three items are considered: Welfare of pupil, impact on family, impact on districts.

Mary Scott asked about workplace to establish residency. Damara Moore stated that education code states desired district can accept or not accept students whose parents work at least 10 hours in that district as residents. This does not require a transfer agreement, so cannot be appealed. If the desired district does not accept the work as residency, the parent could file for an interdistrict transfer, the desired district could deny and *then* it can be appealed.

Superintendent Hartley pointed out other counties' policies state that the appeals are in closed session and our board might want to consider this.

Lori stated that the board subcommittee is working on the role of HCOE in the appeal process, possible changes in the process and information needed before the appeals.

Heidi suggested the subcommittee may also want to consider the topic of "what is new information". Forms may not be sufficient to give board the information needed. Parents may not give as much information on a transfer request, because the student may have already been enrolled there, or for other reasons the parent is not aware of the details needed. The current form may be sufficient for the request, but not for the appeal. This results in families providing "new information" before or at the appeal.

REGULAR BOARD MEETING

PRESENT: Loretta Eckenrode, Bill Ruff, Mary Scott

ABSENT: Marc Rowley, Robert Siekmann

ALSO PRESENT: Chris Hartley, Superintendent; Heidi Moore-Guynup, Assistant Superintendent; Lori Breyer, Colby Smart, Stacy Young, Jenny Bowen, Andrew Pitt, Carol Ingram, Susi Huschle, Felicia Doherty, Roger Golec, HCOE; Lucy Quinby, Kim Mullins, Kelly Ayer, ARTS; Virginia Wood, Humboldt Arts Council, Janine Melanson, Administrative Assistant.

President Bill Ruff called the meeting of the Humboldt County Board of Education to order at 3:02 p.m. with a quorum present.

1.0 FLAG SALUTE

Loretta Eckenrode led the flag salute.

2.0 ADJUSTMENT OF AGENDA

There were no adjustments made to the agenda.

3.0 BOARD MEMBER ANNOUNCEMENTS/REPORTS/COMMENTS

Loretta stated that the subcommittee on interdistrict policies and practices met once. They will meet at least one additional time to move forward on the project.

4.0 PUBLIC COMMENTS

There were no public comments.

5.0 PRESENTATION: Equity In Arts Education – Stacy Young

Stacy Young stated that part of her job is to advocate for arts in school and introduced the interactive Arts Education Data Project that shows art education by school-level, district, county and statewide (<http://www.createca.dreamhosters.com/artsed-dataproject/>). Humboldt is at 33% and state average is at 38%. An Arts launch was held at Morris Graves Museum on September 29. The county arts plan is being revised in November. The Proclamation to be considered in Agenda Item 7.2 was read by Heidi Moore-Guynup, Dr. Hartley, Stacy and students from Zane and St. Bernard's.

6.0 CONSENT AGENDA

It was moved/seconded (Scott/Eckenrode) to approve the consent agenda. **The motion carried with the following hand vote.**

	<i>Hand Vote</i>
AYES:	Eckenrode, Ruff, Scott,
NOES:	None
ABSTAIN:	None
ABSENT:	Rowley, Siekmann

The following items were acted upon under the consent agenda:

- 6.1 Approve Minutes—September 13, 2017
- 6.2 Approve Travel Claims
- 6.3 Receive/File Williams Quarterly Report (Instructional Materials, Facilities & Teacher Certification)
- 6.4 Receive and File Notice of Annual Self-Insurance Report for Workers' Compensation
- 6.5 Adopt Proclamation in Support of American Cancer Society's Great American Smokeout
- 6.6 Adopt Routine Budget Revisions
- 6.7 Receive and File Surplus Property Report

7.0 ACTION ITEMS *(The Board is asked to receive/discuss/take action)*

- 7.1 Approve 2016-17 Final EPA (Education Protection Account) Expenditures (Proposition 30)

Carol Ingram stated that 100% of the EPA funds are used for Court/Community Schools instructional materials.

It was moved/seconded (Ecknerode/Scott) to approve 2016-2017 Final EPA (Education Protection Account) Expenditures. **The motion carried with the following hand vote.**

	<i>Hand Vote</i>
AYES:	Eckenrode, Ruff, Scott,
NOES:	None
ABSTAIN:	None
ABSENT:	Rowley, Siekmann

- 7.2 Adopt a Resolution Proclaiming Commitment to the Rights of Students to Equity in Arts Learning

It was moved/seconded (Scott/Eckenrode) to adopt a Resolution Proclaiming Commitment to the Rights of Students to Equity in Arts Learning. **The motion carried with the following hand vote.**

	<i>Hand Vote</i>
AYES:	Eckenrode, Ruff, Scott,
NOES:	None
ABSTAIN:	None
ABSENT:	Rowley, Siekmann

- 7.3 Adopt Board Policy 2211- Delegation of Authority, as a First Reading

Dr. Hartley stated he brought this forward to broaden signing authority, formally authorizing the assistant superintendent to sign as needed.

It was moved/seconded (Scott/Eckenrode) to adopt Board Policy 2211- Delegation of Authority, as a first reading. **The motion carried with the following hand vote.**

Hand Vote

AYES:	Eckenrode, Ruff, Scott
NOES:	None
ABSTAIN:	None
ABSENT:	Rowley, Siekmann

7.4 Accept Grant Funding from California Collaborative for Educational Excellence for Professional Learning Network for Rural/Small School Administrators

Dr. Hartley stated that this grant is reflective of county office's advocacy for small districts. Colby Smart stated that this grant opportunity became available late last spring. The funds from the California Collaborative for Educational Excellence (CCEE) were available for application to support Local Control and Accountability Plan (LCAP) support. HCOE's grant allows us to formalize the process in assisting small districts to achieve their LCAP goals by supporting Colby's time for site visits and facilitation. The included small districts drove the support being provided, such as help with local indicators, help in attracting and retaining staff, parent engagement, increasing enrollment, equity and the County Office brokered services needed. Colby meets with the group once a month work on these issues. President Ruff stated that HCOE has provided similar support in the past and is pleased to see it continue.

It was moved/seconded (Eckenrode/Scott) to accept grant funding from California Collaborative for Educational Excellence for Professional Learning Network for Rural/Small School Administrators. **The motion carried with the following hand vote.**

Hand Vote

AYES:	Eckenrode, Ruff, Scott
NOES:	None
ABSTAIN:	None
ABSENT:	Rowley, Siekmann

8.0 INFORMATION/ACTION ITEMS *(The Board is asked to receive/discuss; however, the board may decide to take action at their discretion)*

8.1 Review HCOE Library Plan Update

Colby Smart presented highlights of the plan. The Resource Center has subscribed to a student research databases available to contracting districts. Courier, Dale Botkin retired, and Tom Kingshill has taken on the position. Over the summer, he looked at staffing and reclassified two positions. One of this year's goals is to support new teachers. An individualized resource card was created for each new teacher with courier days, logins, etc. They have seen an 18% increase in use this September, year over year.

8.2 Review Court/Community Schools 2016-17 LCAP Local Indicators Results

Felicia Doherty explained that this review is a new requirement of the Local Control and Accountability Plan (LCAP) – she is required to report on the local priorities to the board and prior to uploading them to the Dashboard. The California State Dashboard is where districts enter data on the LCAP to show success in meeting goals. Six local goals are reported on. The remainder of the indicators are uploaded automatically (i.e. suspension and graduation rates, etc.)

Priority 1 - Basic Conditions, have been met

Priority 2 - Implementation of State Academic Standards

Rate of Availability of Professional Learning & Aligned Instructional Materials - full implementation for all but just starting to explore the Next Generation Science Standards (NGSS).

Rate of Policies to Support Staff in Identifying Personal – staff reported positively with the exception of the NGSS (in the exploration phase).

Other standards (Health, PE, visual and performing arts, CTE, language) - CTE is in the beginning development stage – working on getting a teacher CTE certified. Components of a CTE program are woven into the HydroFarms program, but it is not CTE Certified. Felicia acknowledged the importance of career readiness and, although not required, they want to provide curriculum and opportunities to students. Availability to visual and performing arts is a barrier, but they provide as much as possible. An online curriculum is available for languages, but is an area that could be expanded.

Priority 3 - Parent engagement - being met (individual intake meetings, family nights, parent surveys, professional development for staff on promoting parent participation, school site council meetings and translation for bilingual families.)

(Robert Siekman present at 3:30 pm)

Parent survey on school climate indicated 64% of parents agree that the school communicates expectations; 57% parents feel welcome to participate in their child's school.

Students are surveyed through CA Healthy Kids Survey

63% feel safe

79% teacher treat them fairly

52% feel connected to school

They will continue to work to increase these numbers. They also survey students informally in smaller settings outside of the formal annual survey.

Survey of teachers shows they feel connected to each other and to the students.

Priority 9 – Coordination of Services for Expelled Students

In December 2015, an advisory board for coordinating services for expelled youth was formed. Representatives from all comprehensive high schools in the county participated. A triennial plan was drafted and approved. Partial credits for expelled students continue to be a work in progress. HCOE awards partial credits upon enrollment. Eureka High came up with the calendar and calculation. Roger Golec helped support the efforts that were spearheaded by foster youth laws. Other districts that are not sending the students with credits are accepting Court/Community Schools' calculations upon reentry.

Priority 10 – Coordination of Services for Foster Youth.

Roger Golec presented that new funding became available about 2 years ago with areas expected to be addressed as a COE. The plan is fully implemented and well into fully implemented & sustainable. Policies have been established to facilitate transfer of educational records. Interagency collaboration and policy development has been signed off on by community based agencies and will be updated regularly. Capacity building with LEAs is accomplished through technical assistance to districts supporting foster youth, resources and training that is provided. Last week, a training was held with 100 participants from schools, community agencies, foster parents, etc.

Prioritizing needs of foster youth includes determining what services are needed and for which foster youth -- out of county placement students need a higher level of monitoring and support to make sure educational needs are being taken care of.

Goals that are being worked on currently are Completion of the Title IV E Funding MOU with DHHS/Probation which will create a co-located HCOE position at DHHS to assist educational issues including the Health & Education Passport within the CMS data System, and completion of the countywide coordinated transportation MOU/plan to include the 32 LEAs, HCOE, Probation, and DHHS to assist with the school stability/school of origin for our foster youth.

President Ruff asked how long does it take to get from the "research" to "full implementation" stage on priorities. Felicia states it usually takes a full school year. To reach sustainability is not difficult as teachers follow requirements and readily adjust. CTE may take longer to get to sustainability. Foster Youth agreements are in place but the creation of the funded caseworker position mentioned above creates the stability.

8.3 Superintendent's Report

Dr. Hartley acknowledged the tragedy resulting from the fires in Sonoma, Mendocino and Lake Counties. He shared that staff members have family and friends affected and expressed that his thoughts are with all of those affected. He contacted the Sonoma County Office of Education Superintendent to reach out and express our concerns. Cardinal Newman High School was lost as well as two small charter schools and a portion of Lincoln Valley Elementary. He and others have been reaching out to find out when and how to help.

Dr. Hartley shared that he went to the Salsa Recipe Competition in Fortuna last Saturday, put on by the Nutrition Program and Rising Stars. Many staff volunteered and it was a great event. There will be a similar event in Arcata in the spring.

Dr. Hartley also mentioned Cindy Porter, Susi Huschle and staff regarding the successful CalSOAP Career & College Expo that took place at Eureka High in September. The event has grown and diversified over the years.

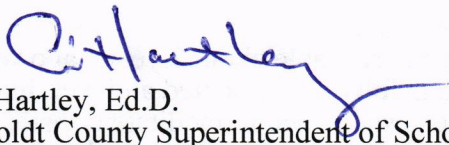
8.3 Future Agenda Planning

- County test results review
- Facebook demonstration

9.0 ADJOURNMENT

The meeting adjourned at 3:58 p.m.

Respectfully submitted,



Chris Hartley, Ed.D.
Humboldt County Superintendent of Schools

CH:jm