

HUMBOLDT COUNTY OFFICE OF EDUCATION PERSONNEL COMMISSION

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Garry T. Eagles, Ph.D., *Superintendent*
Debra Kingshill, *Coord. of Personnel Services*

COMMISSION MEMBERS:

Art Cardoza
Danette Demello
Sheila Porterfield

September 20, 2016

The Personnel Commission of the Humboldt County Office of Education met in the HERC in regular session on September 20, 2016 at 5:15 p.m.

1.0 Sheila Porterfield, Vice Chairperson called the meeting to order at 5:22 p.m.

Present: Sheila Porterfield, Vice Chairperson; Danette Demello, Personnel Commission Member.
Also present: Debra Kingshill, Coordinator of Personnel Services; Jon Sapper, Deputy Superintendent.

Guests: Maureen Yost, CSEA Chapter 566 President.

2.0 REVIEW OF THE MINUTES

The minutes of the August 9, 2016 meeting were reviewed. Commissioner Porterfield recognized that Commissioner Demello was not at the last meeting so therefore could not second a motion to approve the minutes and Commissioner Cardoza was not in attendance this evening, so she called for a quick review for any corrections. No corrections were needed.

3.0 PUBLIC COMMENT

Maureen Yost commented that CSEA members were meeting this evening to conduct a phone bank in support of Proposition 55.

4.0 PERSONNEL UPDATES

4.1 NEW HIRES

- Benefits Clerk, JPA (1.0 FTE) *D. Rocha*
- Intermediate Office Clerk, Special Beginnings (.667 FTE) *L. Hanawalt*
- SCIA, Glen Paul/Special Beginnings, Calvary (.86 FTE) *N. Alvarado-Hofacker*
- SCIA, Glen Paul, Peninsula SDC (.86 FTE) *M. Kim*
- Instructional Aide, SELPA TLC, Morris Elementary (.86 FTE) *L. Carrera*
- Instructional Aide, Special Beginnings, Itinerant (.86 FTE) *C. Fellion*
- Senior Account Technician, ISS (1.0 FTE) *E. Heitmeyer*

4.2 POSITIONS UNDER REVIEW

- Bus Driver, 2 positions (.8 FTE each)
- Intermediate Account Technician (1.0 FTE)
- Instructional Aide, Glen Paul/Special Beginnings, FJA (.86 FTE)
- SCIA, Glen Paul, 5 positions (.86 FTE)
- SCIA, Glen Paul, Room 24 (.43 FTE)
- Instructional Aide, Special Beginnings SDC (.86 FTE)

5.0 NEW LEGISLATION

No new legislation to report.

6.0 SUPERINTENDENTS REPORT

Dr. Sapper gave a presentation on the new Humboldt Hydro Farms. American Hydroponics in Arcata was interested in sharing a concept about Hydroponics for the classroom. They already had partnered with a Boston University professor who developed a curriculum. Interestingly, although American Hydroponics is based in Arcata they had no local companies as clients for the greenhouse structures which are designed in Toronto. Humboldt County Office of Education was interested in building one of the greenhouses and utilizing the curriculum for career-related instruction with the Court and Community School program. With input and advice from American Hydroponics, Boston University and the folks in Toronto, a 4500 square foot hydroponic greenhouse was built this past summer. The McKinleyville High School HROP students and their leader, HCOE teacher Dave Enos, completed this project by the time school started in the Fall. To learn more about this project and the career training provided to Community School Students please visit www.humboldthydrofarms.org

7.0 REVIEW TRAVEL CLAIMS

Travel claims were distributed, signed and returned.

8.0 DISCUSSION/ANNOUNCEMENTS

There was an informal discussion regarding Dr. Eagles, County Superintendent of Schools recent retirement announcement.

9.0 ADJOURNMENT

The meeting was adjourned at 6:03 p.m.

The next meeting will be held on October 11, 2016 in the Alder Room at 5:15 p.m.