

# HUMBOLDT COUNTY OFFICE OF EDUCATION PERSONNEL COMMISSION

Garry T. Eagles, Ph.D., *Superintendent*  
Debra Kingshill, *Coord. of Personnel Services*

## COMMISSION MEMBERS:

Art Cardoza  
Mike Losey  
Sheila Porterfield

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November 8, 2016

The Personnel Commission of the Humboldt County Office of Education met in the Alder Room in regular session on November 8, 2016 at 5:15 p.m.

1.0 Sheila Porterfield, Vice Chairperson called the meeting to order at 5:30 p.m.

Present: Sheila Porterfield, Vice Chairperson; Danette Demello, Personnel Commission Member.  
Also present: Debra Kingshill, Coordinator of Personnel Services; Dr. Garry Eagles, County Superintendent of Schools.

2.0 REVIEW OF THE MINUTES

The minutes of the October 11, 2016 meeting were reviewed. Commissioner Demello made a motion to approve the minutes. Commissioner Porterfield seconded the motion. Motion passed unanimously.

3.0 PUBLIC COMMENT

There was no public in attendance.

4.0 PERSONNEL UPDATES

4.1 TERMINATION/RESIGNATION

- Instructional Aide, Glen Paul, Room 22 (*termination, M. Ehret*)
- SCIA, Glen Paul, Room 5a, (.86 FTE) (*resignation, A. Gorham*)

4.2 REASSIGNMENT

- Instructional Aide, Glen Paul (from Calvary Preschool to Room 22 - voluntary) *T. Miller*

4.3 NEW HIRES

- SCIA, Glen Paul, South Fortuna Elementary (.86 FTE) *M. Mitchell*
- Instructional Aide Glen Paul, Calvary Preschool (.86 FTE) *J. Tharp*
- SCIA, Glen Paul, Arcata Elementary (.86 FTE) *K. Benjamin*
- Computer Systems Technician (1.0 FTE) *T. Sanchez*
- LVN/Instructional Aide, Glen Paul (.86 FTE) *S. Blas*
- Intermediate Account Technician (1.0 FTE) *K. Hill*

4.4 POSITIONS UNDER REVIEW

- Bus Driver, 2 positions (.8 FTE each)
- SCIA, Glen Paul, 3 positions (.86 FTE each)
- Instructional Aide, SELPA TLC (.86 FTE)

5.0 NEW LEGISLATION

No new legislation to report.

6.0 SUPERINTENDENTS REPORT

Dr. Eagles shared that just this afternoon he and Mia Robertshaw, an attorney for School and College Legal Services, presented an interactive discussion about strategies to implement the upcoming minimum wage increases. It was well attended by many of our local school districts. This resulted in a broader discussion at our meeting of how school districts and county offices are going to weather the storm of this and other incremental increases in the upcoming years. PERS and STRS employer costs as well as health and welfare costs will also be rising with no new monies coming in. While private entities can raise the cost of their goods to compensate for some of these increases, educational organizations do not have that option.

7.0 REVIEW TRAVEL CLAIMS

Travel claims were distributed, signed and returned.

8.0 DISCUSSION/ANNOUNCEMENTS

To date we have received one application for the vacant personnel commissioner position. Commissioners would like to wait until the end of this month to see if any more applications are received. Applicants may be invited to the December meeting for interviews.

9.0 ADJOURNMENT

The meeting was adjourned at 6:05 p.m.

The next meeting will be held on December 13, 2016 in the Alder Room at 5:15 p.m.