

**HUMBOLDT COUNTY BOARD OF EDUCATION**  
**901 Myrtle Avenue, Eureka, CA 95501**

**MINUTES**

**January 14, 2009**

President Mary Scott called the meeting of the Humboldt County Board of Education to order at 3:00 p.m. with a quorum present.

**PRESENT:** Salena Kahle, Joan Stewart, Bill Ruff, Mary Scott, Robert Siekmann, and Marc Rowley  
**ABSENT:** Sharon Omey  
**ALSO PRESENT:** Garry T. Eagles, Superintendent of Schools; Kim Cobine, Asst. Supt.; Susan Grinsell, Asst. Supt.; Janet Frost, Executive Assistant, Rick Markgraf, Purchasing; Debra Kingshill, Personnel; Damon Collier, HCSTA; BD Rose, CSEA; and Gina Birindelli, Administrative Assistant

**FLAG SALUTE**

Salena Kahle led the flag salute.

**ADJUSTMENT OF AGENDA**

There were no adjustments to the agenda.

**BOARD MEMBER ANNOUNCEMENTS/COMMENTS/REPORTS**

Joan Stewart commented that she was very impressed with the new Educational Resource Center. Mary Scott shared that it was a beautiful facility and Salena Kahle concurred.

Mary Scott stated that there was a very sobering, but informative presentation by HSU's Chief of Police, at the last School Law Enforcement Network meeting regarding school shootings. A crisis intervention training for all schools is scheduled for January 30, at which time schools will be working to further develop plans to deal with shooters on campus and hostage situations. Mary reported that things have been fairly quiet this year with the exception of an increase in marijuana use. She also shared that schools have "emergency bins" in each classroom with first aid, food, water, etc., including a bright colored vest for teachers that will identify them to law enforcement.

**CONSENT AGENDA**

Joan Stewart asked that the December 10, 2008, minutes be corrected to reflect that she voted no on the interdistrict attendance appeal.

It was moved/seconded (Ruff/Stewart) to approve the consent agenda with the above correction to the minutes. **The motion carried with the following hand vote.**

*Hand Vote*

AYES:	Rowley, Kahle, Stewart, Ruff, Scott
NOES:	None
ABSTAIN:	None
ABSENT:	Siekmann, Omey

The following items were acted upon under the consent agenda:

- Adopted December 10, 2008, minutes
- Approved Travel Claims

- Received and Filed Quarterly Report on Complaints Regarding Instructional Materials, School Facilities and Teacher Certification
- Received and Filed Quarterly Report of Surplused Property
- Approved Learning Resources of the HERC Media Center Collection
- Authorized Application to Paul Newman Foundation for Partners in Autism Program
- Authorized Application to CDE for Homeless Education Project
- Adopted School Accountability Report Cards-Glen Paul School & Court/Community Schools
- Authorized Submission of 21<sup>st</sup> Century Learning Center Grant Application to CDE
- Authorized Submission of Workability I Grant to CDE

**PUBLIC COMMENTS**

There were no public comments.

**ADOPTED STRS GOLDEN HANDSHAKE RESOLUTION AMENDING WINDOW PERIOD - HCOE**

It was moved/seconded (Ruff/Kahle) to adopt the resolution amending the window period for a STRS Golden Handshake from June 13, 2008, and extending to October 12, 2008, for the Humboldt County Office of Education. **The motion carried with the following hand vote.**

*Hand Vote*

AYES:	Rowley, Stewart, Ruff, Scott, Kahle
NOES:	None
ABSTAIN:	None
ABSENT:	Siekmann, Omey

**ADOPTED STRS GOLDEN HANDSHAKE RESOLUTION AMENDING WINDOW PERIOD - FORTUNA HIGH SCHOOL**

It was moved/seconded (Stewart/Kahle) to adopt the resolution amending the window period for a STRS Golden Handshake from April 9, 2008, and extending to January 14, 2009, for the Fortuna Union High School District. **The motion carried with the following hand vote.**

*Hand Vote*

AYES:	Rowley, Stewart, Ruff, Scott, Kahle,
NOES:	None
ABSTAIN:	None
ABSENT:	Siekmann, Omey

**ADOPTED RESOLUTION DECLARING BOARD MEMBER HARDSHIP**

It was moved/seconded (Ruff/Kahle) to adopt the resolution declaring a hardship for Robert Siekmann's attendance at the December 10, 2008, meeting and to authorize payment of monthly compensation. **The motion carried with the following hand vote.**

*Hand Vote*

AYES:	Rowley, Stewart, Ruff, Scott, Kahle,
NOES:	None
ABSTAIN:	None
ABSENT:	Siekmann, Omey

**AUTHORIZED COOPERATIVE BID FOR PURCHASE OF PAPER**

It was moved/seconded (Stewart/Ruff) to authorize the cooperative bid for the purchase of paper. **The motion carried with the following hand vote.**

*Hand Vote*

AYES:	Rowley, Stewart, Ruff, Scott, Kahle and Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	Omey

Dr. Eagles shared that several years ago Teri Langs, Communications Center Supervisor, arranged to do printing for the County of Humboldt at a time when the county's equipment needed replacement and their lead printer was leaving. This has been an outstanding partnership that has benefited both entities since the Communications Center is subsidized by the general fund. The ability to send files electronically has been an asset to this arrangement. Printing charges are based on materials and labor costs and are the same as that charged to school districts. In response to inquiry about increases in paper costs, Joan Stewart asked if rates would increase this year. Cost increases are reviewed annually when setting fees.

**AUTHORIZED MEMBERSHIP WITH EDBUY FOR 2009-2010 PROVISION OF STANDARD SCHOOL SUPPLIES**

Ed Buy is CCSESA's (California County Superintendents Educational Services Association) statewide purchasing cooperative that allows county offices of education to "piggy back" on the low bids of other county offices of education. Selections are made online and there is no cost to participate for CCSESA members.

It was moved/seconded (Kahle/Stewart) to adopt rules and regulations to purchase standard school supplies through EdBuy. **The motion carried with the following hand vote.**

*Hand Vote*

AYES:	Rowley, Stewart, Ruff, Kahle, Scott and Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	Omey

**ADOPTED RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE NORTH COAST UNIFIED AIR QUALITY MANAGEMENT DISTRICT LOWER-EMISSION SCHOOL BUS REPLACEMENT/RETROFIT PROGRAM**

It was moved/seconded (Ruff/Kahle) to adopt the resolution authorizing submission of an application to the North Coast Unified Air Quality Management District for a Lower-Emission School Bus Replacement/Retrofit grant. **The motion carried with the following hand vote.**

*Hand Vote*

AYES:	Rowley, Stewart, Ruff, Scott, Kahle and Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	Omey

There was discussion regarding the cost of retrofitting buses and how many buses would need retrofitting by the 2010 deadline. There are 14 buses in our fleet and we normally retain them for about 16 years based on the number of miles traveled.

#### **SUPERINTENDENT'S REPORT**

Dr. Eagles shared a Personnel Reference Guide that has just been compiled and contains collective bargaining agreements, the merit system rules of the Personnel Commission, and personnel policies. This information is also available on our web site. He also plans to add updated job descriptions as a companion to the Personnel Reference Guide that will also be on line.

Kim Cobine shared data regarding the number of children that received oral health screenings during the past two years and those with untreated decay. The program has been in existence for two years and is targeted for elimination due to the budget crisis. It was noted that the first year's data is unreliable as the requirement took affect mid year. Dr. Eagles shared that poor dental health is the leading cause of poor school attendance and can affect adult teeth and even lead to permanent disfigurement. The program has drawn the attention of parents to the importance of this issue.

The Open Door Clinic sponsored dental vans that provided screenings to schools in lower economic areas of the county to alleviate affordability and access challenges. There are few pediatric dentists and even fewer that accept Medi-Cal. Locally the Burre Center has been an asset as it serves as a training center for dentistry.

One of the categories hardest hit by the long-term budget problems has been school nurses.

Dr. Eagles shared that Humboldt County has been chosen for a nationwide study on children's health. He has asked Dr. Van Arsdale, who would oversee the study locally should HSU be awarded the study's grant, to share more detailed information about the study at the next board meeting. Several university centers, including possibly HSU, will assist with data gathering and evaluation. Women between the ages of 18-37 years of age who plan to have children will be eligible for the study. The intent is to follow children prior to birth into adulthood to gather comprehensive information about environmental, nutritional, exercise, etc. factors that impact health and lead to diseases.

#### **REVIEWED AND ACCEPTED 2007-2008 ANNUAL AUDIT REPORT**

David Becker, partner in the firm of Perry Smith CPA's, reviewed a letter summarizing the conditions of audit that must be disclosed according to governmental auditing standards, and briefly reviewed each section of the audit report. He stated that the audit was determined to be "unqualified" (the highest rating given) and that there was one minor finding pertaining to use of lottery funding for instructional materials. Prior year findings were all implemented.

Mr. Becker stated that liability for future retiree medical benefits is a component that has been added this year and will be reported in the year-end audit next year. Audited entities are required to provide a "representation" letter certifying that everything has been disclosed to auditors. Bill Ruff asked if the board could receive a copy of that letter. Susan will copy for the next meeting.

It was moved/seconded (Ruff/Siekmann) to accept the 2007-2008 audit as presented. **The motion carried with the following hand vote.**

*Hand Vote*

AYES:	Rowley, Stewart, Ruff, Kahle, Scott and Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	Omey

**APPROVED ROUTINE BUDGET REVISIONS**

It was moved/seconded (Ruff/Stewart) to approve routine budget revisions decreasing the ending fund balance by \$35,098. **The motion carried with the following hand vote.**

*Hand Vote*

AYES:	Rowley, Stewart, Ruff, Scott, Kahle, and Siekmann
NOES:	None
ABSTAIN:	None
ABSENT:	Omey

**FUTURE AGENDA PLANNING**

1. Presentation by Jessica Van Arsdale, National Children's Study
2. Public Hearing and Adoption - Deferred Maintenance Plan
3. Report on STAR Test Results

Dr. Eagles shared that he would like to recognize key players in the construction of the new community school at the March board meeting that we have scheduled at that location.

Members of the board asked Robert Siekmann to share what he had learned at the recent CSBA Conference. Mr. Siekmann stated that information from the sessions can be downloaded from the CSBA website. The conference energizes him and makes him realize that we are not alone in the issues and struggles we face locally.

**REVIEW OF CORRESPONDENCE TO THE BOARD**

The letter of commendation sent on behalf of the board to Trinidad School cook Rosie Crossen was included for the board's information.

**ADJOURNMENT**

The meeting adjourned at 3:59 p.m.

Respectfully submitted,

Garry T. Eagles, Ph.D.  
Humboldt County Superintendent of Schools

GTE:gb