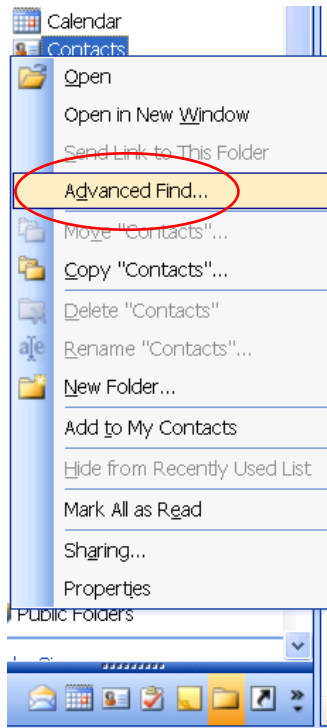


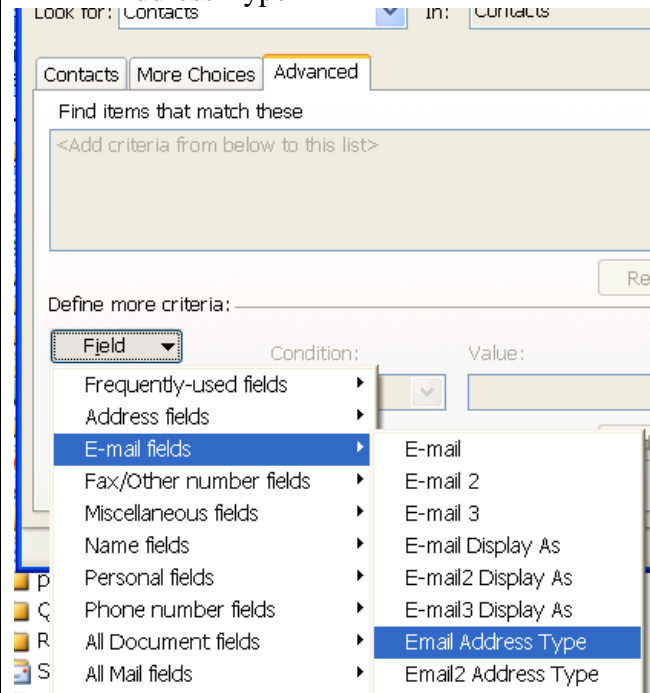
Finding and Fixing Contacts

Your Contacts folder might have e-mail addresses that refer to the old Exchange server. You will not be able to send e-mail to these users until you have fixed their e-mail addresses. Follow these steps

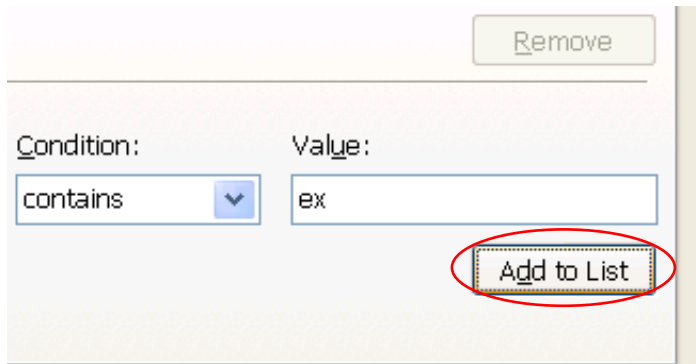
1. Right-click the Contacts folder and select "Advanced Find"



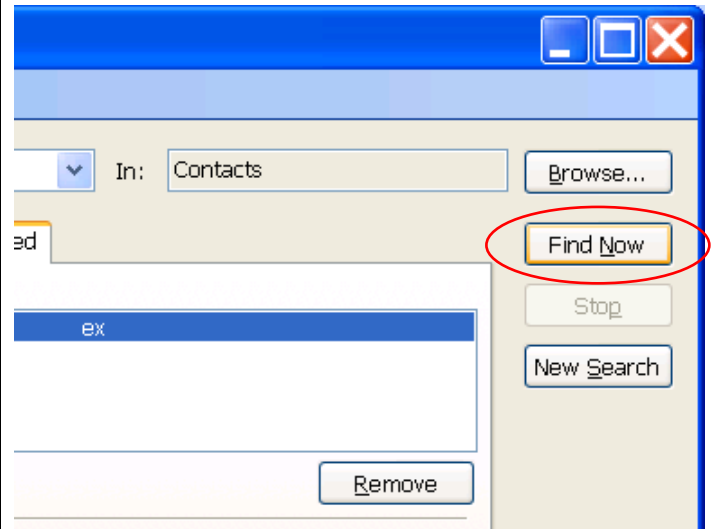
2. Select the Advanced tab, then click the Field button and select "E-mail fields→E-mail Address Type"



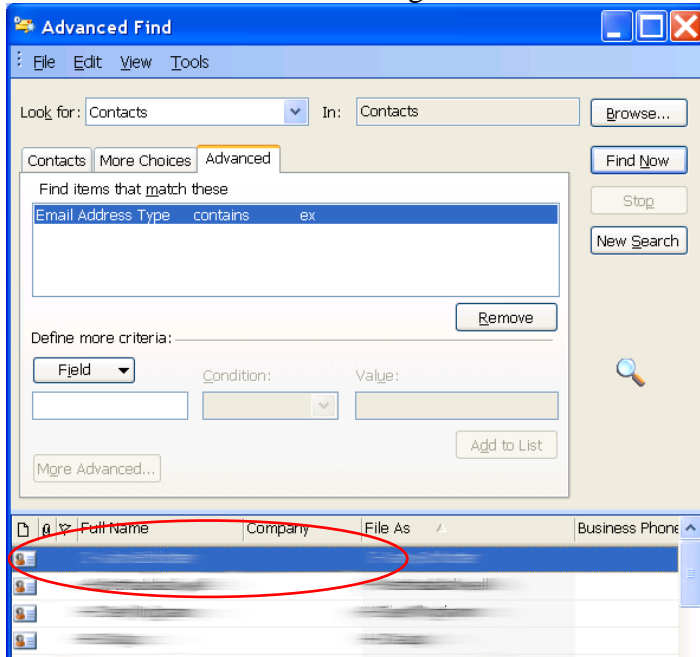
3. Under Condition select "contains" and under Value enter **ex** then click the "Add to List" button



4. Click the "Find Now" button

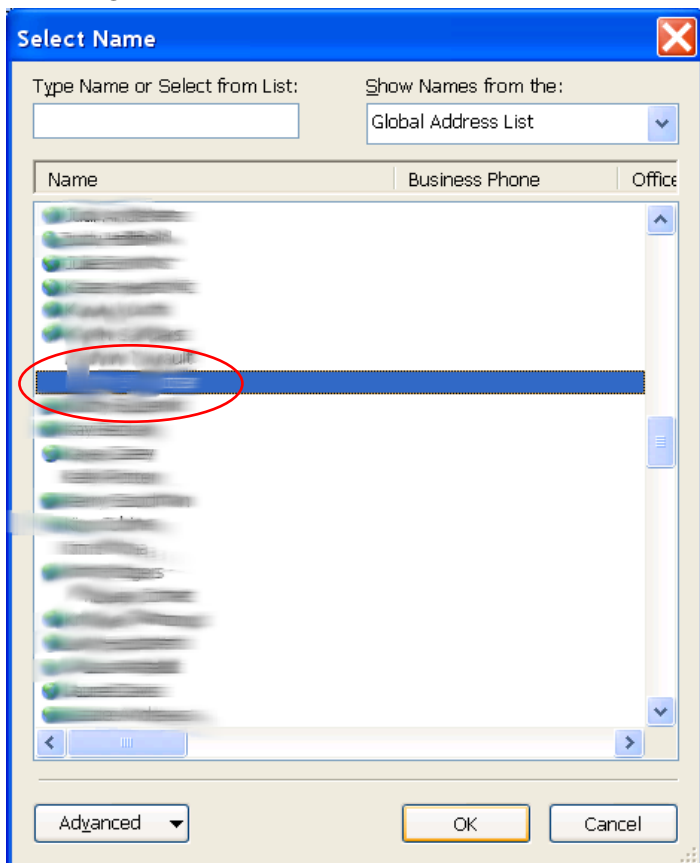


5. If no names appear in the list, you're done.
Otherwise, double-click each name on the list and follow the remaining instructions

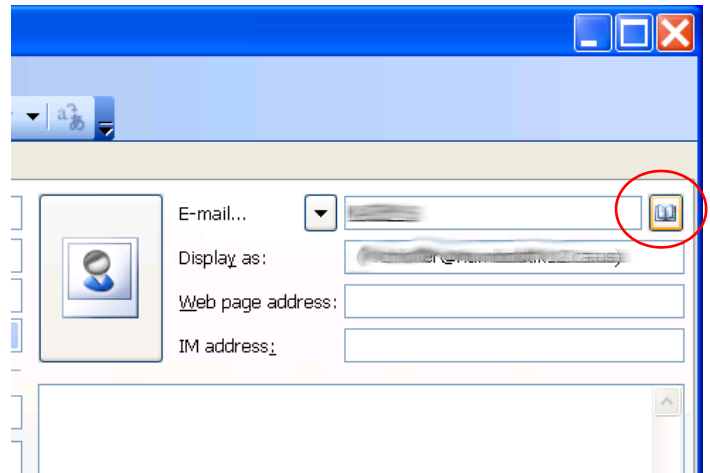


Names on this list have been blurred to protect the innocent.

7. Select the user's name from the list and click OK



6. Click the address book button next to the e-mail address



8. Click Save and Close and repeat the process for each name in Step 5

